

April 14, 2018

Ms. Shivani Nathoo  
President, University of Toronto Engineering Society  
Room B740, Sandford Fleming Building  
10 King's College Circle  
Toronto, ON M5S 3G4

**CONFIDENTIALITY AGREEMENT** concerning the use of student record information, including: first name, last name, student number, enrolment and registration status, and divisional information (the "Information") by two officers of the University of Toronto Engineering Society (the "Society") whose signatures appear below (the "Undersigned") for the purposes of nomination verification, election administration, and verification of eligibility for membership in the University of Toronto Engineering Society (the "Work").

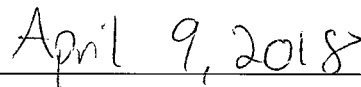
The Undersigned, in their capacity as Officers of the Society, hereby agree to the following:

1. It is acknowledged that in accordance with the *Freedom of Information and Protection of Privacy Act*, the Information is provided by the University of Toronto Faculty of Applied Science and Engineering to the Undersigned solely for the Work described above from April 14, 2018 to April 14, 2019.
2. The Undersigned agree to treat the Information as strictly confidential and to use it exclusively for the purpose of the Work described above and for no other purpose.
3. The Undersigned will request verification of the Information from the Faculty Registrar who will verify student Information in the University's student information system and respond promptly.
4. The Undersigned will not disclose any Information, nor any part of it, to any third party in any manner whatsoever.
5. The Undersigned will not disclose any Information to Members of the Society but may disclose the enrolment and registration status of individuals to Members of the Society as made necessary for the Work by the Society's constitution and bylaws.
6. When the Information is no longer necessary for the Work, the Undersigned will securely destroy the Information, and will confirm its destruction to the Faculty Registrar and the Board of Directors of the Society in writing.

Agreed to by:



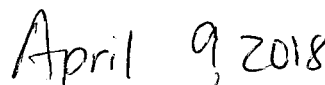
Shivani Nathoo, President



Date



Annie Yu, Vice President Finance



Date