



August 2014 Board of Directors Meeting

1. Adoption of the Agenda

**Tabish moves to postpone the motion 9 to September,
Cory seconds.**

Tabish says will have higher turnout and probably a greater interest rate come September

Carried. Motion removed from Agenda.

**Teresa moves to postpone motion 7 to September as well,
Cory seconds.**

Teresa is still reviewing constitutions and assures the board it will be done by September.

Carried. Motion removed from Agenda.

Tabish brings up 3 facts:

- During meetings, board members should keep in mind that they should vote on behalf of the student body, objectively and keep an open mind about contentious issues.
- People should not repeat opinions that have already been mentioned. Be mindful of the board's time as well as the members'
- He commends Ernesto's proxy for being perfect, he will send it out to the board so everyone can see

Yerusha asks if it is bad practice to give proxies to people without providing guidance on how they want to vote

Tabish says it's wrong and you should vote based on how the person asks you to, and the person should be providing their comments on items ahead of time

Cory mentions that there could be a barrier such as new information provided at the board meeting that may have influenced the vote already decided

Tabish mentions that it's a barrier but still better than a misuse or malpractice of proxies that happened in the past and will look into ways to minimize that barrier.

Praneet moves to adopt amended agenda

Ashkan seconds.

Motion Carries and Agenda is adopted at 1:22PM.

2. Approval of Minutes



~~a. July Board of Directors Meeting: July 26th, 2014~~

Tabish - Still has to be reviewed and edited for inconsistencies by VP Comm. Will be done for September

b. Finance Committee Meeting Minutes: August 5th, 2014

Mehran moves to adopt finance committee meeting

Cory seconds.

Minutes for Finance Committee are adopted.

3. Officer Reports

a. President – Teresa Nguyen

Vinson asks if there are already scholarships that are lower than the cap that the faculty has put in place (ie, less than \$2500).

Teresa notes that there are scholarships for just over \$1000 already given out by the faculty.

Ashkan asks what the CEAB is.

Teresa explains their role as the Canadian Engineering Accreditation Board.

Tabish explains that they're also the reason our classes start that early.

Cory asks how we ensure that teaching styles are not always going to be the same.

Teresa noted that the faculty categorizes courses, so we can suggest different teaching styles per category.

Ashkan notes that he's recording the board meeting.

Ashkan comments that we can do a review of the time line of the Handbook

Praneet comments that Handbook was done in July and he doesn't know why it took so long for it to get printed. Teresa replies that they went MIA.

Ashkan asks who the overseeing officer is, Cory says it's Karz, but Mehran also said that they were all bugging her to finish it. Tabish says they didn't do half of his edits.

Praneet suggests that fliers for Frosh should also have nomination signups on the back to try and get more interest in Engsoc.

Cory says it'll be interesting to also have an officer to sign the nomination and make it a requirement.

b. VP Finance – Mehran Hydari

Ashkan asks what the contract requires of us for National Bank sponsorship, Mehran explains we have to hold 5 "lunch and learns".

Mehran asks if National Bank sign-up \$50 is selling out.



Teresa comments that once we had a sponsor who took up space, and it might not go well with faculty.

Praneet said it could help international student.

Teresa chimes in: next board meeting is late September, 22nd/23rd is when her and Mehran are sending the terms of reference to the departments for temporary levy fund. Deadline is December ~20th. Mehran thanks Teresa.

c. VP Communications – Karan Shukla

Tabish says he can try answering questions regarding handbook to the best of his ability

Cory asks why the handbook was late,

Tabish said Melissa stopped replying in mid-late July, he got in touch with the exec team but they also could not get in touch with Melissa.

Tabish said absence of editor was at fault.

Mehran says maybe make them present it at a board meeting.

Tabish said policy on deadline and transition reports exists for Orientation and another one for handbook can be worked on.

Teresa said if we have a policy for handbook we need one for planner too.

Praneet has general question: how do you upload something to skule.ca? Teresa suggests asking Jeff (sysadmin/webmaster).

Cory says all directors and board should have an issues tracker on excel/word table so they can see a record of everything that went wrong. Ashkan said maybe we should have a consolidated record so everyone can see it.

Teresa also brings up that we might want to look into having a very basic “styles guide” for writing.

Ashkan wonders what is happening with the Cannon, Teresa replies that she plans to have it for the Frosh kit.

d. VP Academic – Ryan Gomes

Teresa comments: she asked Ryan if she could get the anti-Calendar but she never got it. A lot of people raised concerns that it looks very similar to handbook. It was rushed and it is something that has to be addressed for later and more due diligence needs to be applied moving forward. As for 2nd 3rd 4th year, she asks how Academic Advocacy Council plans to fix some of the problems.

Praneet expresses that he's also concerned that discipline clubs are not giving them more communication. Teresa says that that is more reason to have a better plan.



Praneet explains the plan for AAC is to target end of Oct to send out anti-calendar, and hopefully they will not be as rushed. The printing is going on Monday for the Frosh anti-calendar.

e. VP Student Life – Cory Sulpizi

Cory explains that there is no more room for clubs fair since EWB missed it. They are not affiliated therefore they did not receive the email.

Teresa asks if it would have helped if there was a policy on deadlines for clubs fair, just so it is more transparent for clubs to know.

Cory comments that some clubs don't read the bylaws and it's an issue that there are no clubs affiliated during the summer.

Amanda asks if re-affiliation requests are sent by VPSL to an already affiliated club, Cory said he sent it to who he had, then had to wipe the email list because there was not a record from last year.

Tabish comments that you can only change policies a year after so that these policies cannot be changed right now.

Teresa asks how much of the clubs handbook is completed,

Cory replies that he's done an outline, and that he drafted half of his sections and most of Karan's sections. He plans to do it during survey camp and send it back to the board for feedback, and send it out sometime when he's back.

4. MOTION by Cory Sulpizi to accept the affiliation of new clubs within the Engineering Society

WHEREAS the Policy on Club Affiliation (the "Policy") requires that affiliated clubs within the Engineering Society apply and reapply for Engineering Club Status on an annual basis; and

WHEREAS this year's club affiliation process was advertised to all students including clubs affiliated in the previous year; and

WHEREAS all applications were reviewed by the President and the Vice President Student Life to determine eligibility and merit with respect to the Policy; and

WHEREAS only new student clubs recommended for affiliation require approval from the Board of Directors to receive official Engineering Club Status;

BE IT RESOLVED THAT the recommendations provided in the latest revision of the *Club Affiliation Report, Aug 2014* be adopted.



Peter seconds

Cory moves to amend by adding three more clubs to the list

BE IT RESOLVED THAT the recommendations provided in the latest version of the Club Affiliation Report, Aug 2014 and the addition of the Peer Wellness Group, Canada National Concrete Canoe Competition 2015, and Malaysian Students Association at UofT be adopted.

Teresa seconds.

Cory mentions Peer wellness promotes physical and mental health by doing group activities and socials. Malaysian student's association is a self-explanatory name. It's a culture group for Malaysian students. Concrete canoe competition is at UofT this year, so an organizing committee has been formed to organize and execute the competition.

Amendment carried.

Motion passes

5. MOTION by Mehran Hydari to approve allocations made from the special projects funding pool to Spark Design Club;

WHEREAS Spark Design Club has applied for special projects funding for \$400 to facilitate a workshop for the F!rosh during Orientation 1T4; and

WHEREAS the workshop has two events; and

WHEREAS the first event is Lego Block Construction while the second event is an assembly of a mosaic of LEDs that corresponds with the theme of Orientation 1T4;

BE IT RESOLVED that Engineering Society disburses \$400 from the special projects funding pool to Spark Design Club.

Ashkan seconds

Mehran says Spark missed chance to be on agenda for Finance Committee, so it was brought before board. Reviewed it, everything seems fine.

Teresa says Spark is great and does a lot of great things for SkuleTM.

Motion Carried

6. MOTION by the President to amend Bylaw 7 The Discipline Club Bylaw



WHEREAS Bylaw 7 Section 1.0.4. currently reads:

1.0.4 All discipline club funding shall be withheld until its release is approved by the Board.

The Board may decline to release funding for the following reasons:

- a. The club has grad pranks from previous years which are in a state of disrepair.
- b. The club does not have a constitution that has been ratified by the Board or is not in compliance with its Board-approved Constitution.
- c. The club's chair(s) or co-chairs are not in their graduating year.

WHEREAS transparency is of top priority for compulsory-membership fee collecting student societies'; and

WHEREAS Discipline Clubs have complete autonomy over their EngSoc Constitutional funds once released by the Engineering Society Board of Directors; and

WHEREAS the EngSoc Constitutional funds per discipline amount to \$1000+\$4.50x, where x is the number of students enrolled in the discipline's program as determined by the registrar, as read in Bylaw 7 Section 1.0.4.a; and

WHEREAS the Officers is also seeking to post Discipline Club operating budgets alongside EngSoc's operating budget on skule.ca to increase transparency;

BE IT RESOLVED THAT 1.0.4.c now reads

1.0.4.c The club does not have an operating budget that has been ratified by the Board and all other bullets are renumbered accordingly.

BE IT FURTHER RESOLVED THAT the Discipline Club operating budgets are posted onto skule.ca with the assistance of VP Communications once ratified at the September Board meeting.

Mehran seconds

Ben comments that putting discipline club items on their own club websites in addition to being on skule.ca.

Teresa said for transparency it helps just so students can see discipline club budgets next to each other.

Cory asks to clarify exactly what the clause is. Teresa clarifies that there is an inconsistency that needs to be amended.

Change the whereas to Bylaw 7 1.0.1

Tabish mentions it's not necessary to change a whereas clause and notes that it's an



error.

Ashkan speaks against the first be it resolved clause and **Motions to amend the motion to remove the first BE IT RSOLVED clause**

Ben seconds.

Ashkan says that he thinks that Engsoc is overreaching in this clause, and that discipline clubs should be allowed to choose what they want to do with their budget, and that the club is voted by its own constituency and should be in control and it doesn't make sense that the board (which is made up of several disciplines) votes on their budgets.

Teresa comments that in the past there have been cases where a lot of money gets used inappropriately for alcohol, and she is trying to mitigate that.

Ashkan comments that there is no proof of what Teresa is claiming in the appendix.

Praneet clarifies that discipline clubs still are under Engsoc, and we should do our due diligence to make sure their constituency is still getting the services

Teresa further clarifies that we are not controlling their budget, but are rather approving that we are approving giving them Engsoc bursary

Amanda asks if it is sufficient for VP Finance to look over the budgets rather than going to the board level.

Teresa responds that it could be sufficient, but this is governing the release of the budget not the release of the budget.

Praneet says that in the past the VP Finance comes in and usually already looked through it

Cory says that maybe it should go through finance committee instead of board
Vinson wonders if it's possible for it to first go through VP Finance and then if there are any problems bring it to the board

Ashkan says it's different from ex-officios since they were voted in.

Amendment Fails.

Cory mentions the semantics about the wording of "reviewed" as it is a non-binding word where reviewed does not reserve us the right to decline the budget.

Ashkan says he is disappointed in the lack of proof. Teresa and Vinson bring up the fact that 2 years ago Civ Club had funding denied until they fixed their budget.

Ashkan asks if we denied it illegally, Teresa clarifies no because the board was allowed to vote on a case.

Cory motions to amend the first be it resolved clause:



BE IT RESOLVED THAT “1.0.4.c The club does not have an operating budget that has been approved by the Finance Committee” and all other bullets be renumbered accordingly

Praneet seconds.

Amendment carries

Ernesto asks a question through Tabish: “I am unclear as to whether this implies that the finance committee will now have to approve Discipline Clubs' budgets at the beginning of the year. Will this have any consequences over the autonomy of the clubs with respect to their financials?”

Teresa clarifies that this does not stop discipline clubs from having a budget or autonomy, just that we are voting whether to give the bursary out from Engsoc to discipline clubs.

~~7. MOTION by the President to ratify the Discipline Club Constitutions~~

~~**WHEREAS** Bylaw 7 Section 1.0.4.b states that the Board may decline the release of Discipline Club Funding. The club does not have a constitution that has been ratified by the Board or is not in compliance with its Board approved Constitution.~~

~~**WHEREAS** the President has gone through Discipline Club constitutions to verify their compliance.~~

~~**BE IT RESOLVED THAT** the following Discipline Club constitutions be ratified by the Board of Directors~~

~~*Removed as a result of motion at the beginning of the meeting.*~~

8. MOTION by the President to amend Bylaw 3 The Elections Bylaw

WHEREAS, Bylaw 3 was amended last summer to currently read:

3.0.2 The Nomination Period for First Year Representatives of the Board of Directors shall commence at 9:00 am on the Wednesday of the first full week of class in the fall term, and close at 5:00 pm on the following Sunday;

3.0.3 A Member who currently holds a seat on the Board of Directors may not seek another seat with the same term without first resigning their current seat; and

WHEREAS it has been discussed by the Officer team that a September election period 2-3 days earlier than previous years may help with volunteer and leadership retention due to various factors such as energy from F!rosh Week, allowing for time to have proper meetings with high turn-out with Class Representatives once elected, allowing Ombudsman to host a mixer event for candidates and F!rosh post elections; and



WHEREAS the only significant risk recognized by Discipline Club leaders and CRO in early elections is providing insufficient time to promote the roles; and

WHEREAS the President acknowledges this and has measures to mitigate this by discussing with Discipline Club Chairs and providing handouts of Class Representative and First Year Board Representative role descriptions to engage and inform potential which will given out during Frosh Week, particularly during the Discipline Club event; and

WHEREAS EngSoc wishes to run September elections for all positional leadership roles simultaneously;

BE IT RESOLVED THAT 3.0.2 is amended to read:

3.0.2 The Nomination Period for First Year Representatives of the Board of Directors shall commence at 9:00 am on a weekday where classes have begun prior to the Friday of the first full week of classes in the fall term, and remains open for at minimum two (2) business days and at maximum (4) business days.

Teresa moves to amend BE IT RESOLVED THAT: "The Nomination Period for First Year Representatives of the Board of Directors shall commence at 9:00am on a weekday prior to the end of the first full week of classes in the fall term, and remain open for 3 business days."

Cory seconds

Teresa says it's to have earlier election schedule to give more critical support to new class reps

Ben says that this amendment allows the CRO to start nominations during Frosh week and the point of this new motion was so they can start Thursday or Friday.

Tabish clarifies to the board is that what Ben is proposing is to give the CRO a defined beginning and end window to start the election period.

Cory further explains that what Ben is proposing is what the motion is as original before the amendment.

Cory motions to call the question for the amendment.

Question is called.

Amendment fails.

Cory wants to see if it'll work, he doesn't think it will be a huge issue and it could be changed.

Ben moves to amend so instead of 2-4 it says 3 business days.



**Peter seconds.
Amendment carries.**

Amanda asks: Can class reps run different from Board of Directors,
Teresa clarifies yes.

Teresa clarifies that this amendment only talks about BoD, but class reps are also tossed into the conversation because it is best practice for CRO to do them both at the same time.

Amanda says we should not open up the nomination to the Thurs/Fri of Frosh week since first years would not fully know each other yet.

Teresa says that she has a flier that will set expectations for people who will run for these positions. She clarifies as well that this is an ambitious time line and it has been discussed informally before and she believes that at worst the interest will be the same as usual.

Tabish clarifies that the time line was moved up so they could be ratified by the board during the September board meeting.

Motion carries.

~~9. MOTION by Tabish Gilani to strike the Policy and Structures Committee as a standing committee of the Board of Directors~~

~~**WHEREAS** the Policy and Structures committee is a standing committee of the board as defined in Bylaw 1, Chapter 4.13.1c; and~~

~~**WHEREAS** in the past Two (2) years, EngSoc believed there wasn't a need for the Policy and Structures committee due to restructuring of council and the Board; and~~

~~**WHEREAS** it was presumed that the Board would essentially fulfill the role of the Policy and Structures committee through debate and discussion; and~~

~~**WHEREAS** this has led to inconsistencies and inaccuracies within the bylaws and policies of the Engineering Society within the past two years; and~~

~~**WHEREAS** there is a need to generate, revise, and update our bylaws and policies;~~

~~**BE IT RESOLVED THAT** a Policy and Structures Committee be struck with the Speaker as Chair; and~~



~~BE IT FURTHER RESOLVED THAT~~ the Policy and Structures committee consist of the Speaker, VP Communications, Two (2) members of the board, and Two (2) members of the Engineering Society

~~BE IT FURTHER RESOLVED THAT~~ the board direct the Speaker to conduct the nominations and elections process for the two (2) board of directors immediately

Removed as a result of motion at the beginning of the meeting.

10. MOTION by Tabish Gilani to direct the officers to provide a presentation to the Board of Directors on their goals and projects for the upcoming year

WHEREAS the Officers have had time to prioritize their goals for the remainder of the term; and

WHEREAS it is the purview of the Board of Directors to be aware of, and guide the operations of the Society through the projects and activities of its Officers; and

WHEREAS this would make the accountability meetings be a lot smoother and informative; and

WHEREAS it is important to hold the officers accountable for purposes of the functioning of the society in the best interest of its members;

BE IT RESOLVED THAT each of the Officers provide a presentation to the Board of Directors at the September 2014 Board of Directors meeting on their individual and combined efforts, activities, and projects for the remainder of the Academic Year; and

BE IT FURTHER RESOLVED THAT the VP Communications ensure that these presentations are available in PDF form separately on the website for anyone who wishes to inform themselves regarding the Engineering Society's Direction for the coming year;

Cory seconds.

Tabish explains the motion is self-explanatory, members and the board should know what Engsoc is doing.

Cory says he has no issues.

Motion carries.

11. OTHER BUSINESS



**University of Toronto Engineering Society
August 2014 Board of Directors Meeting Agenda**

*August 16, 2014
12:00pm
GB202*

12. ADJOURNMENT

Cory moves to Adjourn.

Ashkan Seconds.

Motion Carried.

Meeting Adjourned at 2:24PM.



Attendance

Officers		
President	Teresa Nguyen	
VP Finance	Mehran Hydari	
VP Communication	Karan Shukla	
VP Academic	Ryan Gomes	
VP Student Life	Cory Sulpizi	
Directors of the Board		
At-Large	Praneet Bagga	
At-Large	Peter Luo	
At-Large	Yerusha Nuh	
At-Large	Marissa Zhang	
Chemical Representative	Ishan Gupta	
Civil Representative	Ernesto Diaz Lozano Patino	
Computer Representative	Shubham Manchanda	
Electrical Representative	Anamjit Singh Sivia	
Engineering Science Representative	Ashkan Parcham-Kashani	
Industrial Representative	Benjamin Leung	
Materials Science Representative	Vinson Truong	
Mechanical Representative	<i>Vacant</i>	
Mineral Representative	Ivan Zdrakovic	
<i>First Year</i>	<i>Vacant over Summer</i>	
<i>First Year</i>	<i>Vacant over Summer</i>	
<i>First Year</i>	<i>Vacant over Summer</i>	
Speaker (Non-Voting)	Tabish Gilani	

A – Absent

AwR – Absent with Regrets

P – Proxy