



Chief Returning Officer

University of Toronto Engineering Society
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To: University of Toronto Engineering Society
CC: Karan Shukla, Vice President, Communications
Date: October 20, 2014
RE: Notice of Accountability General Meeting

Dear Engineering Society members,

Each year, the Society Ombudsperson and Chief Returning Officer hold an Accountability General Meeting. The purpose of the Accountability General Meeting is to provide feedback to the Officers on their work so far and suggestions for improvement, while providing a venue for society members to remove each executive from office if their performance has not been satisfactory. **The Officers leave the room while students provide comments which are later presented as anonymous feedback.**

The Officers whom are the subject of this Accountability General Meeting are:

- Teresa Nguyen, President
- Mehran Hydary, Vice President, Finance
- Ryan Gomes, Vice President, Academic
- Karan Shukla, Vice President, Communications
- Cory Sulpizi, Vice President, Student Life

This year, the Accountability General Meeting will be held on **November 12, 2014 at 7pm**. The tentative agenda is included below. Students may submit any further motions to the Speaker and CRO at speaker@skule.ca and cro@skule.ca, respectively, no later than November 2, 2014. Each member of the Society is entitled to one (1) vote at this meeting and members may proxy their vote to another member. However, no member may hold more than three (3) votes. Proxy forms are available below or by contacting the CRO. Proxy forms are to be returned to the Engineering Society Office prior to the meeting or presented to the Speaker upon arrival at the meeting.

If you have any questions regarding this meeting, feel free to contact any of the following:

- Matthew Lee, Chief Returning Officer, cro@skule.ca
- Tabish Gilani, Speaker, speaker@skule.ca
- Billy Graydon, Ombudsperson, ombudsman@skule.ca

We hope to see you all at the meeting.

// Original Signed //

Matthew J Lee
Chief Returning Officer
Engineering Society | University of Toronto

Attachments:

- Annex A: Accountability General Meeting Agenda (Tentative)
- Annex B: Accountability General Meeting Proxy Form

ANNEX A: ACCOUNTABILITY GENERAL MEETING AGENDA (TENTATIVE)

- 1. Adoption of the Agenda**
- 2. Presentation by the Officers**
 - a. President
 - b. Vice President, Finance
 - c. Vice President, Academic
 - d. Vice President, Communications
 - e. Vice President, Student Life
- 3. Item for Discussion: Closed member discussion of the conduct and performance of the Officers of the Engineering Society**

The Officers shall not be present during the discussion for the purposes of maintaining anonymity of the Members.
- 4. MOTION by the Chief Returning Officer to recall the President of the Engineering Society**

BE IT RESOLVED that the President be recalled from office.
- 5. MOTION by the Chief Returning Officer to recall the Vice President, Finance, of the Engineering Society**

BE IT RESOLVED that the Vice President, Finance, be recalled from office.
- 6. MOTION by the Chief Returning Officer to recall the Vice President, Academic, of the Engineering Society**

BE IT RESOLVED that the Vice President, Academic, be recalled from office.
- 7. MOTION by the Chief Returning Officer to recall the Vice President, Communications, of the Engineering Society**

BE IT RESOLVED that the Vice President, Communications, be recalled from office.
- 8. MOTION by the Chief Returning Officer to recall the Vice President, Student Life, of the Engineering Society**

BE IT RESOLVED that the Vice President, Student Life, be recalled from office.
- 9. Presentation by the Chief Returning Officer of the report from the Closed Member Session.**
- 10. Adjournment**

ANNEX B: ACCOUNTABILITY GENERAL MEETING PROXY FORM



**UNIVERSITY OF TORONTO
ENGINEERING SOCIETY**

We, the undersigned, confirm our eligibility as voting members of the Engineering Society and hereby proxy our voting rights for the _____(Year) Accountability General Meeting to _____(Name), _____(Student Number).

NAME	STUDENT NUMBER	SIGNATURE	DATE
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I, _____(Name), _____(Student Number), accept the prox(y/ies) provided to me by the above named members of the Engineering Society

Signature