



February 2014 Board of Directors Meeting

1. Adoption of the Agenda (3:20)

Moved by Gabe

Seconded by Thomas

Gordon: I would like to add 3 motions to the agenda. I was originally going to submit this for the March meeting, but I think dealing with this now is the better idea. I have also made changes to the election policies, this will be for the next year of elections not this one currently running. Additionally we have some UTAT funding requests that is needed for particular material forming. Finance minutes are also included.

Matt: We need a seconder, and the motion is to approve all three motions and the finance committee minutes.

Seconded by Mauricio

Amendment of Agenda Passes, Motions as distributed by Gordon, now appended to the end of the agenda.

Gabe: I need to leave early, so if you have any discussion please let me know prior to me leaving.

Agenda Adopted

2. Approval of Minutes

- a. January Board of Directors Meeting: January 26, 2014
- b. February Officer Meeting: February 7, 2014
- c. Finance Committee Meeting: January 20, 2014
- d. Finance Committee Meeting minutes for February 24 2014 (*Added through Amendment*)

Moved by Mauricio

Minutes Approved

3. Officer Reports

- a. President – Mauricio Curbelo
It has been a slow month, but majority of time was pushing for results at the UTSU summit, we haven't scheduled anything passed March, so for now we are anticipating a result for governing council to review. Whoever is president next year will be dealing with the results of this year's big push for change.



The new building was pushed through governing council and will be built now. TYP was opposed to the new building as they felt the university was pushing them out, but that did not appear to be true. There are rumors that the new building construction has been pushed back a year to 2017.

Aside from that, grad ball is coming along and elections are continuing smoothly.

Pierre: one of the things with the new building is that completion of the building will be in the fall 2017

Mauricio: our payment schedule goes up until 2017, this does not affect us at all, the fact that our payment schedule is concurrent with the schedule

b. VP Finance – Gordon Tattle

Our third round of funding is now complete, levy applications will be decided today. Any changes that happen won't have the final say for the next year, the new VP Finance will hopefully make decisions. All the proposals are up online. Mehran has prepared

c. VP Communications – Thomas Santerre

d. VP Academic – Fady Soliman

Course evaluations are still incoming from Mccahn. During the town hall meeting we all went to, Micah Stickle was getting feedback on first year courses and to get the reps involved with their program changes.

I Did a UTEK review with Suhaib, all things good all our students that won are going to CEC pretty soon.

MIE mentorship reached out for more student tutors. For courses we are now in the process of uploading these to get scanned in.

Mauricio: The issue happened where there are questions regarding workload, the problem with this is that it affects course enrolment in a negative way. We are waiting on the data in raw spreadsheet form, so that we can create our own app for it. These reports are released to the Profs and these should be up after exams. Last semesters should be up on blackboard

e. VP Student Life – Gabriel Stavros

Grad ball is all sold out, VIP invites sent out, the dean will be coming which is good! EAA and Skule music are at 256 mcaul. This is good as there is better space. UTP has broken glass yet again, we are making a new club application process, also working on the board handbook.

I got an email from Lesley Mak for club transition, the faculty feels clubs are a liability and want to help out with this.

Pierre: wouldn't this add more liability for them?



Mauricio: we ended up telling them that clubs spend too much time as it is from I-lead and funding that they need to keep the time they have

4. Commercial Operations Reports

a. Engineering Stores – Mehran Hydary

Gordon: this was something that we want to get the other Comm ops to do as well so that they can update all the membership on their status. Many of these items include things like non-returnable textbooks, and upcoming sales like coveralls

Pierre: this is just a statement of operations, not one of our assets. A thing to note is the decreasing trend of textbook sales.

Gordon: this doesn't include the starting assets of the account, we have accounted for inventory in this report.

5. MOTION by Skule Nite regarding the renewal of the Skule Nite Levy

WHEREAS Skule Nite is seeking to renew the Skule Nite Levy;

BE IT RESOLVED that the following preamble (subject to minor revisions in wording) be put to referendum to the full-time members of the University of Toronto Engineering Society at the upcoming Board of Director's elections in March 2014:

The Engineering Society is seeking consent from its members to continue the levy for Skule Nite. The levy will be \$1.90 per session per student (\$3.80 per Fall & Winter academic sessions).

If the levy is approved, it will continue to be charged to all full-time undergraduate Applied Science and Engineering students in fall 2014 and fall 2015. Subsequent referendum approval will be required to continue the fee after the 2015/2016 session.

Are you in favour of continuing the Skule Nite Levy as described above?

Patrice: this is an integral part of our budget and is a very fun time for all students.

Mauricio: what has been the benefit of this levy.

Patrice: we used to receive money from orientation but now we don't have to charge for them and offer free frosh tickets still. This also pays for our audit.

Gordon: I am against this renewal, the deadline for this to be provided to us for the audits, was one set for all levy groups. I don't think this is worth the risk as it could endanger the levy's that other levy groups receive. From a liability standpoint this comprises a risk. This could prevent



us from providing all these other levies. One of these things that the Board has the right to prevent the student body from the question since they weren't able to meet the deadlines

Patrice: unfortunately all the documents were with Ian Parker as previous producer. We are now tracking them much stricter so that this does not happen again, this was an issue that wasn't transitioned to us

Evan: presumably multiple people run Skule Nite, I don't think it's fair to prevent them from being able to have the levy, different people run it every year, it's tough to gauge who will judge this.

Gordon: We didn't receive the other documents until late as well. I understand the problems you faced unfortunately, this is a huge liability. In the future having more faculty involvement in the process would help to avoid these errors.

Evan Boyce: how much of an effect would this have on your budget?

Patrice: in my opinion we would have to go the old model and charge orientation, or get rid of free frosh tickets, it would be doable to make the show still, but the overall frosh experience would be bad.

Mauricio: what assurance will we have that we can get the audit done in the future? If you are willing to make assurance that this won't happen again. I am glad that someone like you that can understand the situation is in charge now. A key part of the future of your levy will be your transition for future confidence in the levy.

Patrice: would it be possible to submit our audit earlier to show us good faith. We are willing to go forward fully to keep this deal that makes Skule Nite what it is for the frosh.

Motion carries

6. MOTION by Gordon Tattle to approve Levy Fund allocations

WHEREAS the undergraduate student levy voted last year to establish a levy fund whose purpose is to improve undergraduate laboratories; and

WHEREAS the President and the Vice-President Finance have solicited and received proposals from departments; and



WHEREAS the Finance Committee has reviewed the proposals and has selected 34/50 proposals which have met the Levy Fund's criteria; and

WHEREAS the Finance Committee believes these projects will improve the academic experience of the student body and help our laboratories to grow and develop; and

WHEREAS additional documentation and individual applications have been hosted online;

BE IT RESOLVED that the Engineering Society Board of Directors approves the disbursement of funds as indicated in the attached table; and

BE IT FURTHER RESOLVED that the Vice-President Finance may lower any disbursement should the costs of the projects have fallen throughout this process.

Motion Carried

7. MOTION by Mauricio Curbelo to accept the affiliation of new clubs within the Engineering Society

WHEREAS the Policy on Club Affiliation (the "Policy") requires that affiliated clubs within the Engineering Society apply and reapply for Engineering Club Status on an annual basis; and

WHEREAS all applications were reviewed by the President and the Vice President Student Life to determine eligibility and merit with respect to the Policy; and

WHEREAS only new student clubs recommended for affiliation require approval from the Board of Directors to receive official Engineering Club Status;

BE IT RESOLVED that the new student clubs, included in the Appendix, be affiliated with the Engineering Society for the remainder of the 2013-2014 year.

Seconded by Thomas

Mauricio: We are looking at tightening the grip for clubs, we need to review our reapplication process. If you are concerned with the proliferation of clubs, feel free to talk to me or Gabe.

Motion Carries

8. SPECIAL MOTION by Gordon Tattle to allocate funding to Social Spark

WHEREAS the \$150 dollars allocated to Social Spark from Affiliated Club Funding is currently being withheld; and

WHEREAS the following motion was passed at our November Meeting:

WHEREAS Social Spark – Toronto Hub is a student run club at the University of Toronto that works to educate students about social entrepreneurship and provide opportunities for growth; and



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WHEREAS Social Spark applied to the Engineering Society's Fall Club Funding round and \$150 in funding was approved by the Finance Committee; and

WHEREAS with the club's primary source of funding (\$1,000), the Munk School of Global Affairs, having rescinded its commitment, presents a major change in financial circumstances; and

WHEREAS in wake of this change, budget cuts have been made to compensate; however, further cuts will severely reduce the amount of services offered and additional funding is required to sustain services; and

WHEREAS a majority of Social Spark's participation comes from undergraduate engineering students with a high level of satisfaction; and

WHEREAS the time period for appeals to the Finance Committee has now passed;

BE IT RESOLVED that Social Spark Toronto Hub be allocated an additional \$500 from the Affiliated Club Funding Pool; and

BE IT FURTHER RESOLVED that if Social Spark becomes unaffiliated that the funding be withdrawn.

Which allocated an additional \$500 to Social Spark, on the condition that their affiliated status was maintained; and

WHEREAS Social Spark became unaffiliated later in the same meeting; and

WHEREAS the additional funding previously allocated from the Affiliated Club Funding Pool is no longer available; and

WHEREAS it is prudent that this additional funding be restored should Social Spark become re-affiliated;

BE IT RESOLVED that the \$150 previously allocated from the Affiliated Club Funding pool be released following usual policy; and

BE IT FURTHER RESOLVED that Social Spark be allocated an additional \$500 from the Conference Funding Pool.

Seconded by Mauricio

Gordon: I think we should reconsider whether we want to give them this money. The current club fund is exhausted and

Motion fails 8 to 5

Matt: we will now require full consent of the board to reinstate the funding.



9. **SPECIAL MOTION by Pearl Barrett to amend Bylaw 2**

WHEREAS currently it is not possible to run for a director position if you have already been elected to that position; and

WHEREAS this can unfairly restrict individuals who were forced to resign due to personal circumstances or emergencies;

BE IT RESOLVED that Bylaw 2 Section 0.1.2 which reads

0.1.2. A Project Director, once elected, will not be considered eligible to run in an election for the same position.

Be amended to read (*Final Motion shown*):

0.1.2. A Project Director, once elected, will not be considered eligible to run in an election for the same position, unless they held the position for less than two months after they are elected.

Pearl: Nolan got a PEY job last minutes so he had to drop the position and he was replaced by Soph.

Mauricio: I really don't think we need the (b) part

Gordon: We should change it to strictly say: BIRT that Nolan Piette can run for the position for SUDS manager. We would have to make a special motion at the next meeting otherwise, but I don't think that we will get a chance before nominations begin. I will propose this amendment if Mauricio fails.

Mauricio: I'd like to make an amendment to remove point b.

John: how long was his position held?

Gordon: a month.

Mauricio: I would propose moving the election for planner to the end of the year.

Matt: I would see two challenges. I don't think singling out certain directorships is wise.

Gordon: I think that this section protects us from all the special cases. I think that this is a situation for which there is a few people who this would apply to. I don't think it is too negative to include b.

Cory: everyone that votes there, at the JCM would have a chance to come to the Board meeting.



Mauricio: instead of after the JCM , after their election

Amendment Seconded by Patrice Boisclair-Laberge

Amendment carries.

Matt: returning to the original amendment. I am in favour of Gordon's position, this gives us a blanket for protection against a cause.

Mauricio: in that case if we elect them once, then we have to re-elect them we should have discussions on their legitimacy.

Matt: we need to be mindful of any case that could happen, while I general agree that perhaps we should leave it general, when we transfer to a future person, that people need to be aware of past experiences.

Motion carries

10. MOTION by Gordon Tattle to adjust the Engineering Society's Business Manager's Salary

WHEREAS the Society's Constitution and mandate allow for the membership fee to increase without referendum to reflect an increase in the cost-of-living, as determined by Government of Canada; and

WHEREAS it is prudent to take advantage of this as most of the Society's expenses increase with inflation; and

WHEREAS the Government of Canada has set the Consumer Price Index increase at 1.5% for 2013;

BE IT RESOLVED that the Engineering Society requests that the University of Toronto increase the membership fee levied on its members by 1.5%, effective beginning in the Fall 2014 session.

Seconded by Evan Boyce

Gordon: so this increase came from faculty knowledge of this. This basically allows us to increase Rhonda's salary such that we do not have to cut into our other things.

Motion carries

11. SPECIAL MOTION by Gordon Tattle to reorganize the Election Bylaw, the policy on Election of Officers and Officer Election Rules.

WHEREAS currently the rules on elections are contradictory; and

WHEREAS officer elections are upcoming and it is important to have clear and consistent rules;



BE IT RESOLVED that Bylaw 3 section 2.0.2 which reads:

- 2.0.2 *A Member shall be considered nominated upon receipt by the CRO, during the Nomination Period, of a completed Nomination Form, which shall include:*
- a. *The Member's name, student number, contact information, and signature;*
 - b. *The names, student numbers, and signatures of twenty-five (25) Nominators, all of whom shall be Members; and*
 - c. *A fifty dollar (\$50) deposit.*

Be removed and all other sections be amended accordingly.

BE IT FURTHER RESOLVED that Bylaw 3 section 2.0.5 which reads:

- 2.0.5 *In any cases where no nominations have been received for a position, or the only candidate has failed a vote of confidence, the CRO shall re-open nominations as he sees fit.*

Be removed and all other sections be amended accordingly.

BE IT FURTHER RESOLVED that Bylaw 3 section 2.0.6 which reads:

- 2.0.6 *The CRO shall hold an All Candidates Orientation meeting the day the certified list of candidates is produced.*
- a. *All candidates must attend the All Candidates Orientation meeting or send an official representative.*
 - b. *All candidates (or an official representative) must sign in at the All Candidates Orientation meeting.*
 - c. *All candidates (or an official representative) must sign off that they understand the rules/regulations of the election process.*
 - d. *The meeting shall be held after 6:00pm.*

Be amended to read:

- 2.0.6 *The CRO shall hold an All Candidates Orientation meeting within two days of the certified list of candidates being produced.*

BE IT FURTHER RESOLVED that Bylaw 3 section 2.0.14 through section 2.0.21 which read:

- 2.0.14 *Candidates shall record their expenses, and submit a brief statement of expenses, including receipts, to the CRO by 5:00pm on the Monday following voting.*
- 2.0.15 *Candidates may not exceed \$100 spent on their campaign. This shall include any material purchased or donated, and any paid labour, but not any volunteer labour as deemed by the CRO.*
- 2.0.16 *Upon application, a candidate may have up to \$20 of his expenses covered by the Society.*
- 2.0.17 *No candidate may:*



- a. *campaign or seek endorsement in any way or at any time other than as stipulated by the CRO in accordance with the Bylaws.*
- 2.0.18 *The CRO shall adjudicate any violation of these rules. Consequences of non-compliance will be determined in the Official Election Rules.*
- 2.0.19 *The CRO shall inform all candidates of the appeal process at the end of an election and following any rulings.*
- 2.0.20 *The results of the appeal process for Officer elections shall be reported by the Elections Review Committee to the Council at the Joint Council Meeting (Part 1).*
- 2.0.21 *Candidates who receive at least 5% of the votes cast for their position shall have their deposits returned, subject to the CRO's approval.*

Be removed and all other sections renumbered accordingly.

BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 2.1 which read:

- 2.1 *The CRO shall send an e-mail to all Members by 9:00 am on the first day of classes after Reading Week to open the nominations for Officers.*

Be amended to read:

- 2.1 *The CRO shall send an e-mail to all Members by 9:00 am on the day nominations open.*

BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 3.1 which read:

- 3.1 *If no nominations have been received for an Officer position by the deadline, the CRO shall reopen nominations for that position, by sending an e-mail to all members.*

Be amended to read:

- 3.1. *If no nominations have been received for an Officer position by the deadline or the only candidate has failed a vote of confidence, the CRO shall reopen nominations for that position, by sending an e-mail to all members.*

BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 3.3 which read:

- 3.3 *The reopened nomination period shall last at least 3 business days, and should conclude no later than 5pm on the third Thursday after Reading Week.*

Be amended to read:

- 3.3 *The reopened nomination period shall last at least 3 business days.*

BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 4.1 which read:



4.1 *The CRO shall call a Candidates meeting for the third Friday after Reading Week.*

Be amended to read:

4.1 *The CRO shall call a Candidates meeting by the date specified by in the bylaws.*

BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 4.2 which read:

4.2 *Candidates shall be informed of the date, time, and location of this meeting no later than 5pm of the third Monday after Reading Week.*

Be amended to read:

4.2 *Candidates shall be informed of the date, time, and location of this meeting no later than 24 hours before the meeting.*

BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 4.4 which read:

4.4. *Candidates who cannot attend the Candidates meeting should inform the CRO no later than 5:00 the day before the meeting, and may designate an alternate to go in their place.*

Be amended to read:

4.4. *Candidates who cannot attend the Candidates meeting should inform the CRO as soon as possible and must designate an alternate to go in their place.*

BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 6 which read:

6. Campaign

- 6.1. *Candidates shall submit an electronic copy of a statement to be published in the election issue of the Cannon by 5:00pm on the Monday preceding election week. Each candidate shall be limited to two-hundred fifty (250) words and a single photo of the candidate.*
- 6.2. *The facilities and resources of the Society shall be made equally available to all candidates.*
- 6.3. *Posters and banners may not be put up until 8:00pm on the Sunday preceding Election Week.*
- 6.4. *All other forms of campaigning may not begin until the Monday of Election Week.*
- 6.5. *No candidate may campaign during the Thursday or Friday of Election Week.*
- 6.6. *Any candidate judged by the CRO to be campaigning: (including but not limited to) putting up posters, speaking to classes or large groups, distributing flyers during the Thursday or Friday of Election Week shall be disqualified.*

Be removed and all other sections renumbered accordingly.



BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 9 which read:

9. Slate Campaigning

- 9.1. *Running as part of a slate campaign is defined as supporting candidates running in other races.*
- 9.2. *Support of another candidate may include, but is not limited to:*
 - a. *Sharing a common website or social media event with another candidate;*
 - b. *Linking to one, but not all candidates websites or social media event;*
 - c. *Recommending another candidate in a speech to classes;*
 - d. *Placing the photograph, name, or slogan of another candidate on a website, social media event, poster or banner; or*
 - e. *Mentioning another candidate or another candidate's slogan in the write-up submitted to the Cannon in a manner that may be reasonable construed as support.*
- 9.3. *Each Candidate may only campaign for himself. No candidate may run as part of a slate campaign.*

Be removed and all other sections renumbered accordingly.

BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 11 which read:

11. Counting

- 11.1. *Each candidate may have one scrutineer present while the result is being determined.*
- 11.2. *Immediately following the tabulation of the final results, the CRO shall post the results of the election on the door in Society Office.*
- 11.3. *If intention to file an appeal is communicated to the CRO immediately following the tabulation of final results, then the CRO shall only post the results of races not in contention.*
- 11.4. *The uncontested results of the election shall be e-mailed to the Members within 24 hours of the tabulation.*
- 11.5. *If intention to file an appeal is communicated to the CRO, the CRO shall inform all candidates affected as soon as possible.*

Be removed and all other sections renumbered accordingly.

BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 13.2 which read:

- 13.2 *Candidates should submit a detailed summary of campaign spending 5 business days following the posting of results.*

Be amended to read:



- 13.2 *Candidates should submit a detailed summary of campaign spending to the CRO 5 business days following the posting of results. This summary should include receipts.*

BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 13.3 and 13.4 be added to read:

- 13.3 *Candidates may not exceed \$100 spent on their campaign. This shall include any material purchased or donated, and any paid labour, but not any volunteer labour as deemed by the CRO.*
- 13.4 *Upon application, a candidate may have up to \$20 of his expenses covered by the Society.*

And all other sections renumbered accordingly.

BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 14 which read:

14. Penalties

- 14.5. *The following penalties may be assessed by the CRO for election rule violations:*
- Warning;*
 - Forfeiture of deposit ;*
 - Disqualification; and/or*
 - Temporary Denial of Keys to Society Offices, only to be applied after the announcement of results.*
- 14.6. *The following penalties apply to standard violations:*
- Defacing a single poster: Warning.*
 - Removal of a single poster: Warning.*
 - Website, social media event or poster up before Campaign: Disqualification.*
 - Too many posters: Warning, must fix.*
 - Over expense limit (less than \$50 over): Fine of twice the overage & denial of keys until paid.*
 - Failure to provide information required by Policy or CRO directive (copy of poster, website address, English translation, etc.): Warning . must fix.*
 - Campaigning after end of period: Disqualification.*
 - Acting so as to imply that another candidate has violated: Disqualification.*
 - Similar violation after receipt of warning: Forfeiture of Deposit.*
 - Requirement to forfeit deposit after already having forfeited: Disqualification.*
- 14.7. *For all violations not listed, the CRO shall determine an appropriate penalty. Such determination must be communicated to the Board of Directors.*
- 14.8. *A candidates returned deposit will be reduced by \$1 for every campaign poster left up after the deadline.*
- 14.9. *A candidate may not receive his returned deposit until every campaign poster has been taken down as determined by the CRO.*
- 14.10. *Any candidate engaging in behavior contrary to the spirit of the election rules as determined by the CRO will receive a warning against that specific action.*



14.11. *Any candidate continuing to engage in such behavior will forfeit the entirety of his deposit, or be disqualified.*

14.12. *Other penalties may be assessed by the CRO as he sees fit.*

14.13. *Any warning or penalty assessed to a candidate shall be reported on the Society website.*

Be removed and all other sections renumbered accordingly.

BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 15.1 be added to read:

15.1 *The CRO shall inform all candidates of the appeal process at the end of an election and following any rulings.*

And all other sections renumbered accordingly.

BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 15.3 be added to read:

15.3 *If intention to file an appeal is communicated to the CRO, the CRO shall inform all candidates affected as soon as possible.*

And all other sections renumbered accordingly.

BE IT FURTHER RESOLVED that the Policy on Election of Officers (#2002-09-01) section 15.6 be added to read:

15.6 *The results of the appeal process for Officer elections shall be reported by the Elections Review Committee to Council at the Joint Council Meeting (Part 1).*

And all other sections renumbered accordingly.

BE IT FURTHER RESOLVED that Officer Election Rules 2014 section 1.0.2 be added to read:

1.0.2 *All posters must be taken down following the election period.*

And all other sections renumbered accordingly.

BE IT FURTHER RESOLVED that Officer Election Rules 2014 section 2.1.3 be added to read:

2.1.3 *Any candidate judged by the CRO to be campaigning: (including but not limited to) putting up posters, speaking to classes or large groups, distributing flyers outside of the campaign period shall be disqualified.*

And all other sections renumbered accordingly.

BE IT FURTHER RESOLVED that Officer Election Rules 2014 section 2.2 be added to read:

2.2 *Other*



- 2.2.3 *A candidate may not receive his returned deposit until every campaign poster has been taken down as determined by the CRO.*
- 2.2.4 *A candidate's returned deposit will be reduced by \$1 for every campaign poster left up after the deadline.*

And all other sections renumbered accordingly.

BE IT FURTHER RESOLVED that Officer Election Rules 2014 section 2.3.1 which reads:

- 2.3.1 *Please see Bylaw 3 for details regarding the appeal process.*

Be amended to read:

- 2.3.1 *Please see the Policy on the Election of Officers for details regarding the appeal process.*

BE IT FURTHER RESOLVED that these changes become effective on March 8, 2014 at 9:00am.

Seconded by Mauricio

Gordon: so each change has a comment next to it. This was sent to the board a while ago. The only change is to the date where this becomes in effect.

Motion Carries

12. MOTION by Gordon Tattle to approve special projects funding for UTAT

WHEREAS UTAT has submitted a Special Projects request for \$5,000.00 to develop an advanced composite fabrication workshop at UTP; and

WHEREAS this proposal has also been endorsed by UTSM and HPVDT; and

WHEREAS the Finance Committee is in favour of this proposal provided it can be demonstrated that there would be a place to store the equipment when UTP is demolished; and

WHEREAS UTAT has made arrangements to store the equipment at UTIAS if UTP space is lost; and

WHEREAS each member of the Finance Committee has confirmed that they are satisfied with this arrangement;

BE IT FURTHER RESOLVED that \$5,000 of Special Projects funding be allocated towards the composite fabrication project as proposed by UTAT.

Seconded by Mauricio



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Gordon: the only concern for this was the space issue, but this was all figured out later and UTIAS has willingly offered storage space for the equipment. This leaves us with 800 dollars left is special project funding

Vinson: Would the other 2 clubs have the equipment available.

Ena: All teams wanting to use this, can make use of this equipment immediately.

Motion carries

13. OTHER BUSINESS

Gordon: I would appreciate if everybody could read through the BOD handbook so that it is done such that when the board comes in next year. I would especially appreciate a look through from the current first year representatives.

14. ADJOURNMENT (4:55)



Attendance

Officers		
President	Mauricio Curbelo	
VP Finance	Gordon Tattle	
VP Communication	Thomas Santerre	
VP Academic	Fady Soliman	
VP Student Life	Gabriel Stavros	
Directors of the Board		
At-Large	Yerusha Nuh	R
At-Large	Tabish Gilani	R
At-Large	Praneet Bagga	R to Stephanie
At-Large	Stephanie Gaglione	A
Chemical Representative	Sean Hunt	A
Civil Representative	Evan Ma	
Computer Representative	Kimberly Shen	R To Mauricio
Electrical Representative	Allan Wang	
Engineering Science Representative	Pierre Harfouche	
Industrial Representative	Alexandra Szatan	
Materials Science Representative	Vinson Truong	
Mechanical Representative	Evan Boyce	
<i>Mineral Representative</i>	<i>Vacant</i>	
First Year	Reza Boushehri	A
First Year	Dareen Kutob	R
First Year	Marissa Zhang	



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A – Absent

AwR – Absent with Regrets

P – Proxy