January 2014 Board of Directors Meeting

1. **Adoption of the Agenda (2:14)**

   Matt: Officially as of November we have one member that was absent without regrets too many times, they were removed from the board. There are some other people with absences, so please be aware of this for the remaining BOD meetings we have this year.

   Moved by Pierre
   Seconded by Praneet

   Motion Carried

2. *Approval of Minutes* *(Moved to the end, now item 12)*

3. **Officer Reports**

   a. President – Mauricio Curbelo
      Mauricio: Most of this is already on the officer update, the good news though that just came is that everyone except the UTSU is on board for everything that we have discussed over the past few months at the summits. A joint submission will be submitted to governing council from all the colleges and faculties student societies. Site 10 was approved, there are a few more things that are still going through other councils though, but they are expecting to start construction in the fall. Gabriel and I won't be able to attend the next meetings so we will send a written submission.

      Tabish: any updates on the UTM engineering program?

      Mauricio: no, it has been pushed back another year. They are currently doing more market research for it so that they can have a better claim. I am also waiting to hear back from Lisa for a few items regarding this.

   b. VP Finance – Gordon Tattle
      Gordon: There was nothing too outstanding to discuss for this month that isn't in my report.

   c. VP Communications – Thomas Santerre
   d. VP Academic – Fady Soliman
   e. VP Student Life – Gabriel Stavros

4. **Election of the 2014-2015 Orientation Chair**

   Minutes only include Q & A, Refer to the one page handout and Recommendation.

   Stephanie: in light of the McMaster Red Suits issue, how do you plan to deal with a similar situation here at U of T?

Cat: I am a huge advocate for sexual positivity. I do also want to ease frosh into their university life! I want to enforce this with leaders such that they can be more sensitive to issues that are becoming more popular in our demographic.

Teresa: I am looking into a leedur recognition system. Going back to engineering identity, we need to make a hard line between offensive words and minor euphemism. These aren't qualities that befit Skule Leedurs.

Amanda: adjusting the cheers would be my main goal, I do acknowledge the fact that although tradition is important, most are not appropriate for new people joining our community in a friendly way.

Kunal: Going through the songs with the leedurs and subcom chairs, weeding out the offensive ones would be the right thing to do

Tabish: How are you going to ensure they are doing what they are supposed to be doing?

Cat: Seeing as VP Spirit was elsewhere during the week, I took over the responsibilities for orientation.

Teresa: You need to trust the leedurs and have a good team to start with, they need to agree with the right goals that I enforce from the start

Amanda: I would say that it is important to trust them from the start just as Teresa said They need to agree with your vision, the frosh need to feel accepted and that the leedurs are trustworthy. I said in my page we should bring LD under the leadership of the head leedurs.

Kunal: Recruitment processes is great, and I agree with everything said, but on top of that we need to be meeting with the head leedurs and creating a better oversight.

Pierre: This is the event that has the majority of the effort of engsoc under it and money. The events that happen during this week do affect things that happen throughout the whole year. We need to be good from the start. Why should the engineering society trust you with this event as it is so large.

Cat: Alone I think it is impossible, this is why an important thing that I can do is finding the right team. I can do this with my past experience with orientation last year, and in other activities. I have seen the disconnect first hand and I can connect with the issue so that it gets done

Teresa: I am very familiar with EngSoc and I also have god relations with U of T itself. I know how to take calculated risks.

Amanda: the people you are bringing in need to be with the Skule vision for orientation this year, If we can bring this in, then the decision making will be much easier.

Kunal: I have seen frosh week change each year, I think that picking your team. I know how to place my trust correctly

Tejas: I have heard people talk about leedurs, what are you going to do for logistics

Cat: There is an inherent amount of disconnect between leedurs

Teresa: I want to look at individual events and find out certain things that have gone wrong in the past

Amanda: I think that fostering the communication is appropriate, we need to remove the disconnect between head leaders and sub com chairs pairing up leedurs with subcom is a good idea from that

Kunal: I want to strip the Argos game, and replace it with sports game with the Skule teams also, we want to coordinate places to put the froshes things! Events like photo and the tours need better oversight as many people.

Praneet: What does frosh week mean to you guys?

Cat: my idea of frosh week is that I want to get all students come out and to find out what the difference for this and high school. The leaders pushed me and I want the frosh to feel that exact thing,

Teresa: it is the biggest engineering showcase, we want to show off our community and really this impacts the new engineers coming into school to really care for the spirit and the way to approach school

Amanda: what we have been doing up until now has been reaching the majority of students, I'd like to look into the more shyer students, we want to make sure there are events that cater to not just the energetic excited ones but to the quieter ones

Kunal: I want the frosh to come in and feel welcome. Not every frosh is like anybody else, but that is why I want to have the loud and quiet half of orientation to meet up and not separated like it has traditionally been.

Marissa: my question is similar to previous ones, but how will you maintain positivity at an event like disorientation?

Cat: I don't want any part of the week negativity to happen, so if the leader of such an event is unwilling to cooperate with what happens in my vision then they will be black listed

Teresa: I will just be telling them the vision I want for frosh week, we need

Amanda: we need to revisit the cheers as that is the main issue people have

Kunal: I want to revisit the fact that things have changed around Skule, I'd like to talk to them so that we can apply pressure to make them realize the situation

Thomas: How will you tackle the advertising problem that the committee had last year in regards to: Not doing the call out, late start in registration online, and poor communication with the frosh in general.

Cat: I will start early with registration, it's hard to put pressure on web people but its something that struggled last year. The thing that needs to happen is the call out though, I remember this being the first way many people found out about orientation.

Teresa: last summer we did not have the phone campaign, this needs to happen in early august. I also have connections with the high school liaison reaching out to them

Amanda: we need to reach out to the leaders, w hired them to help so why not get a jump start

Kunal: starting early, we need to really in force the deadlines, I worked at the outreach office, emailing through discipline clubs is important as they are added,

Mauricio: when you look back after frosh week, what would be considered a success? All these issues you bring up are great, with minor changes to previous years, but when you look back after September what are the key metrics of success.

Cat: A success for me is to see people bonding after frosh week, I want to see them come back to the engineering society events, nobody dying too

Teresa: collecting feedback from head leedurs would be great, I want to make sure that frosh is a year round culture not just the summer and September.

Amanda: I think that a success would be developing the leaders so that they reach out after frosh, I want them to make frosh feel like they are important in this large space.

Kunal: the biggest thing for me is to see the turnout at frosh group meetups. You don't have to make every meeting, but seeing all the people coming back,

Tabish: At the end of frosh week, what kind of image do you want the frosh to have afterwards, would you prefer really proud ones, or just humble ones etc…

Cat: I think the head leedurs need to realize that they aren't the only people in spotlight, they need to bring all the frosh to their level to a certain extent

Amanda: I want the frosh to realize that an important part of the school is also the spirit and to also carry why they came here in the first place. We want the leaders to share those values that they have, and not promote the negativities

Kunal: we party hard and work hard, we need to work to give back to the first years

Teresa: I want them to come out with a strong sense of what Skule is like in all of its facets, not just the party ones or just the study ones.

Discussion prior to voting:

Mauricio: one thing that happens during that week is disorientation and it is a part of Frosh week. I think the recommendation was useless, I don't think a Kunal orientation would be obnoxious over one that Amanda or the others would organize. When we are picking today we need to recall that it is the final brake here, it's also not our job to tell them what to run for.

Evan: Does the board have any authority over co-chairs?

Mauricio: Only the board can remove the director as they are voted in at the AGM, student life could remove a co-chair without board approval.

Pierre: My comment is that in general, all these people are similar, I want people to know who is in charge and I want someone elected so that they make changes such that they are accountable, and to know how to delegate responsibility. How did the candidates feel about running as co chairs?

Vivek: Amanda and Teresa were against it, Teresa wanted it to be entirely under her and then just a few subcom chairs.

Mauricio: the thing with the co-chair, is that once we have a new officer team, there is a whole other issue of people getting to know each other and working together. The one thing for me that stood out from Amanda is that she adamantly wants to bring in other leedurs to the planning instead of segregating subcoms and leedurs. I was worried about Teresa's strong vision as she is wanting to put too much responsibility on her shoulders.

Tejas: only one candidate has shown interest in running a logistically sound frosh week. Teresa knows what she is doing as she has been around it all in previous years.

Kim: I liked Kunal's idea of integrating a third head leedur, Amanda also has logistical interest as she mentioned it in her write up, and with her experience organizing first responders.

Praneet: I don't like Kunal's idea of adding yet another level of bureaucracy between leedurs and the main organizers of the week, it defeats the transparency we are working towards.

Matthew: I think that the candidates all mentioned trust in their speeches, we have many people that have the motivation for it, and vision, but it's important to find the ones that can focus down, motivate people, and plan a logistically sound week.

Praneet: going back to Matt's point, whoever coming out to matriculation they need to be able to motivate them.

Matthew: We need to see the risks with certain people but also the benefits, we had the LD meetings conducted by Cat, and these are single facets. On the other hand we have seen Teresa run many events like the High School design competition.

Vivek: motivating people in the leader ranks is the key part of OC, not so much in the frosh. The frosh saw me once during the matriculation speech, and I think we can all agree that we don't remember a word of what any OC has said in the past. Spirit is important, but the bulk can be done by the leedurs.

Kim: I do agree with what Amanda said in regards to reaching out to individual frosh. I want to make sure that they can continue to do that to promote inclusivity among all groups.

Tom: As a final comment, it scares me with what Teresa is suggesting in regards to managing all the work herself and reducing the amount of subcom chairs. The job of an OC in my opinion lies more on making sure people under you are accomplishing their smaller tasks. She should not be focused on micromanaging every single thing during the week.

Laura: If there is no further comments or questions we will start the voting.

Voting Begins

Amanda Wins the Vote with majority (10/18):

5. **Oath of Office for 2014 Orientation Chair**

6. **SPECIAL MOTION by Gordon Tattle to create a new officer position**

   WHEREAS there are currently the fewest number of officers in a very long time; and

   WHEREAS oversight of Engineering Society space is part of the Vice-President Finance's portfolio; and

   WHEREAS in practice Engineering Society space is not managed by one person and in some cases not managed at all; and

   WHEREAS oversight of Engineering Society Commercial Operation is part of the Vice-President Finance's portfolio; and

   WHEREAS in practice the Vice-President Finance has been unable to adequately supervise or help with all three of the Commercial Operations in any given year;

   BE IT RESOLVED that Bylaw 1, Section 3.0.1 which reads:

   The Officers of the Society shall be the President, the Vice-President Finance, the Vice-President Communications, the Vice-President Academic and the Vice-President Student Life.

   Be amended to read:

The Officers of the Society shall be the President, the Vice-President Finance, the Vice-President Communications, the Vice-President Academic, the Vice-President Operations and the Vice-President Student Life

and

BE IT FURTHER RESOLVED that Bylaw 1, Section 3.0.9 which reads:

Officers shall be official representatives of the Society, in the following order of precedence: President, Vice-President Finance, Vice-President Communications, Vice-President Academic, and Vice-President Student Life.

Be amended to read:

Officers shall be official representatives of the Society, in the following order of precedence: President, Vice-President Finance, Vice-President Communications, Vice-President Academic, Vice-President Operations and Vice-President Student Life.

and

BE IT FURTHER RESOLVED that Bylaw 1, Section 3.5 is created to read:

3.5 Vice-President Operations

> *3.5.1 The Vice-President Operations shall be responsible for the security of the Society's property and offices, and overseeing access thereto.*

> *3.5.2 The Vice-President Operations shall be responsible for oversight of Commercial Operations.*

And all other sections renumbered accordingly; and

BE IT FURTHER RESOLVED that Bylaw 1, Section 3.6.1 which reads:

The Signing Officers of the Society shall be the President, the Vice-President Finance, the Vice-President Academic, the Vice-President Communications and the Vice-President Student Life., except those officers who are not Members.

Be amended to read:

The Signing Officers of the Society shall be the President, the Vice-President Finance, the Vice-President Academic, the Vice-President Communications, the Vice-President Operations and the Vice-President Student Life., except those officers who are not Members.

and

BE IT FURTHER RESOLVED that Bylaw 1, Section 4.1.1.a which reads:

The Five (5) Officers of the Engineering Society;

Be amended to read:

The Six (6) Officers of the Engineering Society;

and

BE IT FURTHER RESOLVED that Bylaw 2, Section 1.5.2 which reads:

The Engineering Stores Managers shall be overseen by the Vice-President Finance.

Be amended to read:

The Engineering Stores Managers shall be overseen by the Vice-President Operations.

and

BE IT FURTHER RESOLVED that Bylaw 2, Section 1.6.2 which reads:

The Suds Managers shall be overseen by the Vice-President Finance.

Be amended to read:

The Suds Managers shall be overseen by the Vice-President Operations.

and

BE IT FURTHER RESOLVED that Bylaw 2, Section 1.7.2 which reads:

The Hard Hat Cafe Managers shall be overseen by the Vice-President Finance

Be amended to read:

The Hard Hat Cafe Managers shall be overseen by the Vice-President Operations.

and

BE IT FURTHER RESOLVED that Bylaw 4, Section 2.3 is created to read:

2.3 Vice-President Operations

> *2.3.1. The Vice-President Operations shall be responsible for overseeing the commercial operations as defined in Bylaw 5.*

> *2.3.2. The Vice-President Operations shall make a report, at all regular meetings of the Board of the Commercial Operations including but not limited to:*
> *a. A comparison of revenue and expenses for each commercial operation; and*
> *b. A statement describing any serious incidents or issues with any of the commercial operations.*

> *2.3.3. The Vice-President Operations shall be responsible for assisting the Managers of the commercial operations with hiring of personnel.*

> *2.3.4. The Vice-President Operations shall be responsible for working with the managers of the commercial operations with the implementation of projects.*

> *2.3.5. The Vice-President Operations shall be responsible for controlling access to and use of Engineering Society space, including but not limited to:*
> > *a. EngCom;*
> > *b. Outer Stores; and*
> > *c. UTPrint.*

And all other sections renumbered accordingly. Be removed and all other sections renumbered accordingly; and

BE IT FURTHER RESOLVED that Bylaw 5, Section 1.0.3 which reads:

From the elected Managers, the Vice-President Finance shall select one Finance Manager and one Operations Manager

Be amended to read:

From the elected Managers, the Vice-President Operations shall select one Finance Manager and one Operations Manager.

and

BE IT FURTHER RESOLVED that Bylaw 5, Section 2.0.3 which reads:

The Managers shall report on the Operation's financial position to the Vice-President Finance on a monthly basis

Be amended to read:

The Managers shall report on the Operation's financial position to the Vice-President Operations on a monthly basis

Seconded by Pierre Harfouche

Gordon: I think if you look back in the precious years nobody takes enough time to oversee the commercial operations. Previously we had a director that managed it, the problem was that we had a director overseeing a director. They are elected by the same process. In regards to space management, I think it is important to appoint someone to actually do it considering the state of affairs in outer stores.

Pierre: The main point with this is the fact that during the year the VP finance is too busy with budget issues, if they want to pursue new things then they don't usually have the time for it. We need somebody overseeing this so that new things can be brought in. We need people that are much more tailored for these positions with actual experience which is the tricky part of this.

Mauricio: In terms of space, UTP is not messy just because it's messy, it's messy as its going to be gone soon and the faculty really is not putting much more effort than they need to into it. The claim that no one is managing space is incorrect, Rhonda is already doing it. She already manages the space. This is also coming from the fact that we run one Commercial op that isn't that successful, stores is resilient since they sell textbooks. Having another inexperienced person

in the mix would not go over as well. The only person that knows as much as everyone here is Rhonda since she manages the books. I see it problematic from volunteer management standpoint too. I don't think getting somebody with no experience would suit the position well. We shouldn't restructure the entire society just because we want small minor gains.

Matt: With the changeover from council to directors for policies, we need to perhaps connect to more groups and find other solutions to this. Allowing a venue at a later time providing reports to the board would be good. Joining

Thomas: I don't think that we have discussed this adequately to decide on anything today, I'd like to either refer to committee or to table until a later meeting.

Seconded by Matt

Pierre: I disagree with this since we have all the info here.

Mauricio: I would like to just shut this down and then bring it back in an alternative form, this frees us up later to find alternative structures

Pierre: if we do make this committee is if the Commercial Ops are on this committee, we can't force them to be there, and as we all know committee work is annoying to organize as schedules are too conflicting. Could we not just discuss this informally over email?

Motion fails

Gordon: the mailing list is probably where we are all going. Comments in terms of what Mauricio said about Rhonda, I think that putting these projects under the ops themselves doesn't reflect the fact that other officers are busy, and I have the most out of all of them. Rhonda is only supposed to be around to make sure our book keeping and to consult the ops on their cash flows. Things like new projects, security etc… are not inside Rhonda's duties we pay her for.

Matthew Lee: I agree that some sort of position needs to be created, whether it's a mentorship, someone with experience, or perhaps this officer position. Based on what happens with staff not willing to sometimes help with the extra projects I don't see why I and the other manager should be on my own.

Alex: I think that we need to assess the situation first, we can't just go into creating the new positions out of the blue. It's hard to vote in favour of this without the full information on all aspects of this. Making an officer position is big. Having people around for guidance is not a necessary officer position so instead we should connect the new people to the old people.

Mauricio: Having these layers of extra oversight complicates the willingness to do projects. Who has authority in terms of vision (VP ops disagrees with the manager), I see a problem with this until we get someone with adequate experience in the managerial positions.

Call the question

Pierre in abstention

Motion fails

7. **MOTION by Laura Shen to approve the Election Rules for the 2014 Officer Elections, included in the Appendix**

   WHEREAS the Election Rules were created by the Election Rules Committee as per Bylaw 3 Chapter 8; and

   WHEREAS the Election Rules Committee is required to report to the Board of Directors at the January Board of Directors Meeting; and

   WHEREAS the proposed Election Rules require the approval of the Board of Directors;

   BE IT RESOLVED that the proposed Election Rules be approved for the 2014 Officer Elections.

   Seconded by Mauricio

   Matt: Biggest change is putting it on the letterhead, some changes are in postering, and cost. All of these are just clarifying any issues in the formalities and clarity.

   Motion Carries Unanimously

8. **MOTION by Gordon Tattle to approve the changes to the Operating Budget of the Engineering Society**

   WHEREAS the Vice President Finance is required to prepare a budget of operating expenses for the year, in accordance with the Bylaws of the Society; and

   WHEREAS it is prudent to update the budget throughout the year based on actual expenditures and changing circumstances;

   BE IT RESOLVED that the attached changes to the Operating Budget of the Engineering Society be approved.

   Seconded by Stephanie

   Gordon: this will just help through the year in terms of legitimacy in the future.

   Mauricio: the price for grad ball is very high this year, if there appears to be surplus could we put it towards it?

   Gordon: She has been notified about this, and also we will not have a surplus this year.

   Motion Carried

9. **MOTION by Gordon Tattle to approve the proposed Policy on Levy Groups**

WHEREAS there does not yet exist a process to become a levy group or requirements for levy group; and

WHEREAS it is prudent and transparent to have processes written down; and

WHEREAS there has been talk in past about creating a policy on levy groups;

BE IT RESOLVED that the attached Policy on Levy Groups be approved.

Seconded by Tabish

Gordon: background on this was just discussion between previous people involved in engsoc, I just decided to do it so we can have it there. This helps with audit requirements. Posting their budget online too helps. Process

Tabish: In a group I was in I wanted to get a levy but being a small group it would be tough, also, would a combined levy group work?

Mauricio: you could not do that, your club would be piggy backing off the success of another group. Also, "the board may refuse the levy for the following reasons". The list is exhaustive, why bother voting. What I would recommend is that the "board can refuse the levy referendum for any reason listed and unlisted deemed important".

Gordon: for the first one, my intention was for this to be complete, the universities policy is outdated, and we may have to change this in the near future due to university changes.

Seconded by Praneet

Amendment carries

Motion carried

Friendly changes made to policy regarding terminology for university clarity.

10. **MOTION by Gordon Tattle to pass a Policy on Branding to replace the current Policy on the Usage of the Engineering Society Logo, the Skule™ Logo and the Skule™ Trademark**

    WHEREAS the name of the current Policy on the Usage of the Engineering Society Logo, the Skule™ Logo and the Skule™ Trademark (POTUOFTESLTSLATST) is prohibitively long; and

    WHEREAS the POTUOFTESLTSLATST is formatted differently from the other Policies; and

    WHEREAS there has been discussion of creating a Policy on Branding; and

    WHEREAS it makes sense to include discussion of the Logos and Trademarks in the same policy as other aspects of branding;

    BE IT RESOLVED that the POTUOFTESLTSLATST (Policy #2013-03-01) be repealed; and

    BE IT FURTHER RESOLVED that the attached Policy on Branding be passed.

    Seconded by Thomas

    Gordon: this is mostly just a copy paste of the previous one, this takes what we are governed to do and how the logos are formatted in actual documents. The current policy is more a description of how it looks rather than how it is used. More of just a reorganization.

    Evan: The policy does not state certain font things, so we should add that.

    Matt: we can make these changes now, and then bring it back to the next meeting.

    Mauricio: where the Skule logo says, I don't think there is anything wrong with them we should compel them from using. Secondly in regards to the size

    Amended to specify the size, border use, spacing etc…

    Second by Evan

    Amendment passes

    Motion passes

11. **MOTION by Gabriel Stavros to accept the affiliation of new clubs within the Engineering Society**

    WHEREAS the Policy on Club Affiliation (the "Policy") requires that affiliated clubs within the Engineering Society apply and reapply for Engineering Club Status on an annual basis; and

    WHEREAS all applications were reviewed by the President and the Vice President Student Life to determine eligibility and merit with respect to the Policy; and

WHEREAS only new student clubs recommended for affiliation require approval from the Board of Directors to receive official Engineering Club Status;

BE IT RESOLVED that the new student clubs, included in the Appendix, be affiliated with the Engineering Society for the remainder of the 2013-2014 year.

12. **Approval of Minutes**

    a. November Board of Directors Meeting: November 30, 2013
    b. Finance Committee Meeting: November 25, 2013
    c. Finance Committee Meeting: January 13, 2013

    Minutes Approved

13. **Other Business**

14. **ADJOURNMENT 4:46**

Attendance

Officers		
President	Mauricio Curbelo	
VP Finance	Gordon Tattle	
VP Communication	Thomas Santerre	
VP Academic	Fady Soliman	
VP Student Life	Gabriel Stavros	Late P > Mauricio
Directors of the Board		
At-Large	Yerusha Nuh	
At-Large	Tabish Gilani	
At-Large	Praneet Bagga	
At-Large	Stephanie Gaglione	
Chemical Representative	Sean Hunt	A
Civil Representative	Evan Ma	
Computer Representative	Kimberly Shen	
Electrical Representative	Allan Wang	
Engineering Science Representative	Pierre Harfouche	
Industrial Representative	Alexandra Szatan	
Materials Science Representative	Vinson Truong	
Mechanical Representative	Evan Boyce	
Mineral Representative	*Vacant*	
First Year	Reza Boushehri	
First Year	Dareen Kutob	AwR P > Marissa
First Year	Marissa Zhang	Dareen > P

A – Absent   AwR – Absent with Regrets   P – Proxy