



June Board of Directors Meeting

1. Adoption of the Agenda (Begun at 7:25 pm)

Moved by Thomas

Seconded by Gordon

Agenda Adopted

2. Approval of Minutes

- a. May Board of Directors Meeting: May 13th, 2013
- b. Officer Meeting: June 22nd, 2013
- c. Finance Committee Meeting Minutes: May 22nd, 2013
- d. Finance Committee Meeting Minutes: June 10th, 2013

Gordon requests to Amend Finance Committee

Gordon: There were issues with the LGMB budget that are being dealt with at the moment. The main issue is that they had non exec members in control of the bank account.

Second by Mauricio

Amendment Approved

Moved by Mauricio

Seconded by Thomas

Minutes Approved

3. Updates from the Speaker

Matt: Unfortunately VP academic has resigned from the position, due to personal reasons. Also, I am very excited to be starting my term as speaker this year. Looking forward to some productive meetings.

4. Officer Reports

- a. President – Mauricio Curbelo

Mauricio: Today I will be mentioning mostly things that weren't on my updates. There are two openings on the academic appeals board, Matt is currently on the board but we are looking for more. The point of the committee is to hear petitions from students that are trying to get deferred results, withdrawals from courses etc... if you have questions ask me, Rishi and/or Matt.

The undergrad curricular committee also meets in the summer, so there are openings for this now. If you are interested in any of these faculty committees, let me or any other officer know. Good opportunity to learn about the process that the University uses if you are interested in that sort of thing.

We also currently need DRO's for the upcoming election. Good opportunity in learning more about the process, a good process to get into being CRO in the future.

VP Academic nominations will be open till next Friday. This is a good opportunity to get more involved as a board member, along with all the previous committees I have mentioned. Look forward in the future for the actual election.



The UTSU update will be in camera today so we will leave that till later. Discipline clubs now need to send me their constitutions. We give these clubs money, so we need to make sure that they are doing their work in helping students. We are looking at in the future putting their elections at the same time as BOD elections, this will only be a suggestion. Good opportunity to right this as the faculty structure is changing. Unifying the people that are involved in these clubs and engsoc along with the faculty will be key over the next couple years. I have scheduled a meeting with them and this will be dealt with over the next few months. Getting a good hand on where the clubs are lacking at the moment will be good for both the interest of the faculty and the students.

As for Site 10, Celeste is here, we will be hearing about the agreement today. Now we are hearing from the university itself and we will be better explaining the agreement today. Feel free to ask her anything when the time comes in the agenda.

Pierre: You talked about the faculty committees, how are they advertised to other students besides through you.

Mauricio: Basically now she has let me know how the process works, we are going to advertise to all students after we talk to board members and class reps and discipline clubs. They would prefer people more involved with EngSoc. Fall to Fall positions, will be dealt with at a later time

The faculty is now looking at solving the banner problem that we ran into earlier in the year. Currently the solution for putting the banners up in the pit is to put a projection system. We don't want all the ads up constantly, people will tune it out and we need to make sure it's not an always on rotation of ads. If we can control the ads that go up and during which events, then I believe this is a viable option. The timeline has not been decided on this item yet; they will give a timeline later once we return with our ideas for the system.

b. VP Finance – Gordon Tattle

Gordon: Sponsorship director is leaving the country on Monday so there will be a temporary break for the summer as he is dealing with things over email.

Orientation has given their budget. They are finalizing the payment system so that the frosh can start buying kits now.

The suds policy was updated recently, these were sent out to the board earlier this week so all things are in order with regards to that now.

The finance policy is under construction currently, the changes will be sent to the board at a later time once things are finalized on our end.

We are under review of the Blue and Gold committee, we are going to get numbers after the audit is complete, then decide on a few things finance wise with them.

Club funding: the application was really close to funding, so it has been extended to Saturday at noon, we will be organizing minutes

Pierre: how are the new mangers for the caf?

Gordon: They seem good, Ena will be going home out of the country soon but things seem well under control.



- c. VP Communications – Thomas Santerre
- d. VP Academic – Vacant
- e. VP Student Life – Gabriel Stavros

I'll keep it short. CCR, we had our first evaluation meeting, it was mainly an intro meeting and we were just approving student involvement in committees, we will be passing things down to the directors at a later time to be approved by the committee later on, and after that to the blubs and other things around skule.

Pierre: We gave back the parade to the UTSU, we didn't want engsoc to be liable for any issue that might happen.

Gabriel: I set a deadline for affiliation, it is in line with the funding. I received 48 applications, all attached, once the board approves them we will have a workshop for all the services we offer them and how the year will work with our liaison with them. Cannonball has decided to go with the Fairmont Hotel, the cost went up apparently but we still need to double check on that.

B&G is building a float for the Pride Parade currently.

In terms of future projects we are in talk with Gloria for additional display cases for clubs.

Evan: where would the display cases go?

Gabriel: we are looking to put them where they are now on the 1st floor SF but just adding more quantity.

5. Site 10 Gift Agreement Discussion

Celeste: We have been discussing with Steve and Celeste about naming the space, it gives us a better purpose. It would be a million dollars matched also from the university

Celeste: The purpose of naming the space protects the money that you would be donating to site 10. We are treating EngSoc like any other donor, and we want to make sure that we get all the needs of the students incorporated into the space. We discussed that a specific main area named after us would for sure reserve it in the future. We have the ability to name it after anyone, just have to run it through PR. This building won't happen if we don't get the donations, we are almost halfway there, additional new donations from corporate companies will help we are trying to get as much as we can. We have two deadlines, in august and the end of December. Working with EngSoc would be a great way to tie the students into the lives of future students. I am willing to answer all and any questions you have today!

Pierre: What is the final payment plan we can anticipate, do we have an idea of this?

Celeste: We can set this up so that it suits the donor, in this particular case we want to avoid the interest building up on the borrowed money, we can extend it out till 2016 most likely. Having your donation in addition to the amount that the University is matching is a great way to accelerate this process on our end



Mauricio: We can decide on the name later on when we sign the gift agreement. How does naming help secure the space?

Celeste: this protects the donation and requires the architects to put it in the design. It will be decided from the beginning and is mandated in the contract.

Stephanie: is this a finalized amount?

Celeste: this is approved by all the council; there was worry that it wouldn't be enough to name but now that the University is matching the donation, it is enough.

Pierre: Would the faculty in 20 years move our space or would we secure the actual space?

Celeste: I think that the answer is yes, they might move it. We make this contribution for this purpose, the space is moved only if it still fulfils the gift agreement. We are securing the purpose not the space essentially.

Stephanie: what are the dates for construction?

Celeste: we can't say until we have the funding to start. We want to start in 2015, they are still undecided on certain issues like parking and digging down as it is not a great place geographically.

Ishan: Since I stepped down from the committee, I knew they were in the process of the blueprints, have we heard anymore?

Mauricio: we have not met since you last met with them.

Celeste: The drafts are still being gone through with the architects... it is still very much under construction.

Mauricio: I will move to bring this next month to vote on once we have the actual agreement and the name is decided upon.

6. ELECTION of the 1T3-1T4 SUDS Manager

Result: *Sophia Wolf*

7. OATH of Office of the 1T3-1T4 SUDS Manager

8. UPDATE on UTSU fee Diversion *for discussion in-camera* by Mauricio Curbelo

Moved by Pierre

Seconded by Mauricio

Motion approved for in-camera discussion



9. Motion to Recess for 5 minutes

Moved by Evan Boyce

Seconded by Stephanie

Motion carried

10. MOTION by Gordon Tattle to approve the Operating Budget of the Engineering Society

WHEREAS the Vice President Finance is required to prepare a budget of operating expenses for the year, in accordance with the Bylaws of the Society; and

WHEREAS the budget requires approval on three separate occasions, including a Spring Budget which shall be presented before July 1st, in accordance with the Bylaws of the Society;

BE IT RESOLVED THAT the Operating Budget of the Engineering Society be approved.

Gordon: The budgets are now finalised for directors and engsoc. I'll try and make the summary brief. I appreciate that what we see above (*in slideshow*) is a conservative estimate and it is prediction for many things based on previous numbers.

Each director has their own budget and I sent that out last week, so hopefully you have reviewed the detailed document for each club. The justification is in the finance committee minutes. The increase and reductions all included there as well.

Something to note for this year is that we are no longer taking part in conferences due to the lack of benefit to students in relation to the amount of money spent on it.

For orientation and suds we are judging them as services and are non-money makers, all profits are theirs.

This budget today does not involve the issues that were discussed in camera.

Evan Boyce: why were food budgets removed this year.

Gordon: This was something discussed in financial committee meetings, we felt that rather than giving sums of money for food expenses was detrimental to the clubs for their funding.

Evan Boyce: We should consider if this is something that will not help keep the people volunteering in these positions around.

Evan Ma: It was in our discussion that we would prefer to fund the clubs instead of food

Pierre: Something that we can look into is to take a certain amount of money out special projects, this can be spread around to the directors.

Gordon: In most cases it is just the end of year parties that were cut. I believe UTEK and Hi Skule, didn't have their funding cut in this way because they are fed at their events as they are full day ones.

Praneet: Working off of free food, in my opinion is not a good use of money.



Matt: This is true, but most of the time we can't fill the positions with just interest, people need a small benefit/incentive

Mauricio: really think of what we are talking about. Debating the food against the budget is not a productive way, we need to decide if we will raise or lower the budget. If people are coming to meetings strictly for food, we really shouldn't have them there. At the same time, I don't think that it is unreasonable at meetings to have food. In the end it is up to the VP Finance to decide on this.

Hollis: We are assuming that this is a one way street, we should really try and get a nice mix of both opinions.

Seconded by Stephanie

Motion carried

11. MOTION by Gabriel Stavros to revise the Policy on Club Affiliation

WHEREAS the Policy on Club Affiliation (the "Policy") states that membership is set to expire on the 31st of July of every year;

WHEREAS the Policy requires all clubs to renew their membership on an annual basis; and

WHEREAS the current date of expiry does not fall in line with the book-keeping and transition practices of the Society; and

WHEREAS the current date of expiry does not prohibit clubs affiliated in the previous year from applying for funding in the current year;

WHEREAS changing this date to May 31st would eliminate the confusion and inconsistency;

BE IT RESOLVED THAT the Board of Directors approves a revised Policy on Club Affiliation, included in an appendix.

Seconded by Mauricio

Motion Carried

12. MOTION by Gabriel Stavros to accept the affiliation of new clubs within the Engineering Society

WHEREAS the Policy on Club Affiliation (the "Policy") requires that affiliated clubs within the Engineering Society apply and reapply for Engineering Club Status on an annual basis; and

WHEREAS this year's club affiliation process was advertised to all students including clubs affiliated in the previous year; and

WHEREAS all applications were reviewed by the President and the Vice President Student Life to



determine eligibility and merit with respect to the Policy; and

WHEREAS only new student clubs recommended for affiliation require approval from the Board of Directors to receive official Engineering Club Status;

BE IT RESOLVED THAT that the new student clubs, included in an appendix (*To be provided*), be affiliated with the Engineering Society for 2013-2014.

So long as they meet the affiliation requirements and they would not produce a negative image for the society, then we will affiliate with them. Club budget is a whole different thing.

Motion Carried

13. **MOTION by the Chief Attiliator to increase the operating budget of the Cannon Guard by \$1000.00 to \$5000.00 for 2013-2014. Increase of \$2300 instead of \$1000**

WHEREAS the current budget of \$4000 presents significant difficulties to the operation of the Cannon Guard for the upcoming school year;

BE IT RESOLVED THAT the proposed operating budget for the 2013-2014 Skule year be \$5000.00.

Chris Singh: I would like amend the amount to 6300. I have gone over the details just recently, motion is a bit confusing with the wording.

Mauricio: I agree with the amendment to the increase

AMENDMENT: That the motion be changed to read "\$6300" rather than "\$5000"

Moved by Chris

Seconded by Evan

Amendment Carried, motion now reads as follow:

- MOTION by the Chief Attiliator to increase the operating budget of the Cannon Guard by \$2300.00 to \$6300.00 for 2013-2014.**

WHEREAS the current budget of \$4000 presents significant difficulties to the operation of the Cannon Guard for the upcoming school year;

BE IT RESOLVED THAT the proposed operating budget for the 2013-2014 Skule year be \$6300.00.

Chris: I am just going to go over some of the changed budget numbers for the boards information.

(Cannon Budget spreadsheet on projector)

The patches budget were a little off. We do not have that many patches in stock.



The cannon does a lot for Skule. All the food expenses take care of training in addition to certain events where the guards are required to be around for many hours.

Cigarettes light the cannon, it is not just 1 cigarette per firing it could be multiple. All of these expenses need to be taken care of

The coveralls need replacing, many of them have holes now and it is a once every decade or so that they need replacing.

During special events, all the guards had a great time, in addition to the audience as they were dressed up nicely in event dependent costumes. It used to come out of the chiefs pocket, but the number of personal expenses is getting too high.

Also a new mat for firing the cannon is needed, seeing as the current mat is ripped up.

These are the expenses that need to be changed to allow for a proper year for the Cannon.

Gordon: The chief wanted to buy 3 new mats for \$200, new coveralls, I had told him that we were going to look at it in special projects, not this budget. I wanted to make sure it was legitimate invoices and companies first.

Pierre: I want to talk about the food. Just because last year they spend 1000 on it doesn't mean that we require it the next year. It is a good way to start but we need to look at what we spend. I can understand events like cannonball and grad ball but there is room to move down on that number just like we discussed with the previous motion. Also I do not understand how coveralls are costing that much when we sell regular ones for \$40.

Chris: We don't get that deal on 40 dollar coveralls, we do not buy in bulk like the regular coveralls.

Hollis: If you can find a cheaper way, Chief will go for it to save the cost.

Matt: Now onto the patches

Chris: I don't know on the patch specifics, but a more reasonable number for the year is that 50 get purchased.

The things that are replaced every couple years are the gloves, hood etc... You need new pairs as chiefs have different body sizes. When you go through new gloves and other safety equipment they need to be replaced for safety.

Hollis: there are repairs that happen every year, we need to get some coveralls sewn, and professionally done is always better to prolong length before needing to be repaired again.

Chris: as for food, we only spend those for the training and for special long events.

Matt: Ishan you are up

Ishan: In regards to special budget, the meals are taken care of by cannonball and gradball budget, so it should not be included in this one. That is easier to do separately. Also if you need extra revenue think of auctioning things, or other forms of income that you might be able to have.



Gordon: I want to bring this back to the finance committee

Pierre: the only reason I support this, is because the choice is yes or no, I agree with somethings but the other things like food I am weary about. This way we can compromise with the cannon and engsoc.

Matt: we need to go through finance committee for these first so...

Chris: This has already gone through the committee, we should settle this now.

Mauricio: this should be referred back to during the July meeting. Based on the information we received today we need to reconsider what should go in special projects and what is in their budget. This is a matter of the amount that has changed today.

Hollis: It would have been ideal to do this ahead in time but this was a last minute addition, thus the cause of a much more different and realistic budget for the Cannon

Matt: at some point it returns to the board. Fundamentally the issue stands that things were changed.

Gordon: I move to refer this matter to the Finance Committee

MOTION by Gordon Tattle to refer this matter to the finance committee as too many changes have been seen to decide with just a yes or no to all of them.

Motion carried.

14. MOTION by Matthew Lattavo to direct the Officers to provide a presentation to the Board of Directors on their projects for the upcoming year.

WHEREAS the Officers hold the highest operational responsibility within the Society; and

WHEREAS it is the purview of the Board of Directors to be aware of, and guide the operations of the Society through the projects and activities of its Officers;

BE IT RESOLVED THAT the Officers each provide a presentation to the Board of Directors at the July 2013 Meeting on their individual and combined efforts, activities, and projects, for the upcoming Skule year.

Pierre: I am in favour of this, but I feel that this will ruin the productivity at meetings. This just ruins time to do the other pressing issues.

Thomas: I agree with Pierre, this is all included in our officer updates, but perhaps a brief presentation at the end of the summer would be good to gauge progress and to discuss school year projects and goals would be better.



Moved by Thomas to postpone indefinitely

Second by Yerusha

Motion Postponed indefinitely

15. UPDATE of the Policy on Suds Operations *for information* by Gordon Tattle

Gordon: These updates have been noted to the managers and you can review the changes at any time if you wish. Feel free to ask me if you have any questions.

16. OTHER BUSINESS *for discussion*

17. ADJOURNMENT (10:02PM)

Moved by Mauricio

Seconded by Thomas



Attendance

Officers		
President	Mauricio Curbelo	
VP Finance	Gordon Tattle	
VP Communication	Thomas Santerre	
VP Academic	<i>Vacant</i>	
VP Student Life	Gabriel Stavros	
Directors of the Board		
At-Large	Yerusha Nuh	
At-Large	Matthew Lattavo	
At-Large	Praneet Bagga	
At-Large	Stephanie Gaglione	
Chemical Representative	Ishan Gupta	
Civil Representative	Evan Ma	
Computer Representative	Kimberley Shen	P – Mauricio Curbelo
Electrical Representative	Allan Wang	
Engineering Science Representative	Pierre Harfouche	
Industrial Representative	Alexandra Szatan	P –Tessa Pietropalo
Materials Science Representative	Vinson Quoc Truong	R
Mechanical Representative	Evan Boyce	
Mineral Representative	N/A	
First Year	Vuk Svilaric	R
First Year	Stephanie Gaglione	
First Year	Shubham Manchanda	R
Non-Voting Members		
Speaker	Matthew Lattavo	
CRO	Laura Shen	R

A – Absent R – Regrets P – Proxy