



## September Board of Directors Meeting

1. **Adoption of the Agenda**
2. **Approval of Minutes**
  - a. July Board of Directors Meeting: July 27<sup>th</sup>, 2013
  - b. Officer Meeting: August 6<sup>th</sup>, 2013
  - c. Finance Committee Meeting Minutes: August 12<sup>th</sup>, 2013
  - d. August Board of Directors Meeting: August 20<sup>th</sup>, 2013-09-23
  - e. Officer Meeting: August 30<sup>th</sup>, 2013
  - f. Finance Committee Meeting Minutes: September 9<sup>th</sup>, 2013
3. **Officer Reports and Presentations**
  - a. President – Mauricio Curbelo
  - b. VP Finance – Gordon Tattle
  - c. VP Communications – Thomas Santerre
  - d. VP Academic – Fady Soliman
  - e. VP Student Life – Gabriel Stavros
4. **Ratification of the September 2013 Board of Directors Election and By-Election Results**
5. **Oath of Office for the new Board of Directors Representatives**
6. **MOTION by Pierre Harfouche to allow student driven referenda.**

**WHEREAS** only the Board of Directors has the authority to call a referendum question; and

**WHEREAS** a large group of students cannot call a referendum question unpopular with the Board of Directors; and

**WHEREAS** the Engineering Society strives to encourage involvement of Members by providing means for all students to engage in the dealings of the Society; and

**WHEREAS** enabling student-driven referenda is an additional means to engage the greater Membership; and

**WHEREAS** the criteria for Members to call a referendum question shall provide some assurance that questions have the support of a substantial number of students within the community at large;

**BE IT RESOLVED** that the following changes be made to Bylaw 3 and all other sections renumbered accordingly:

5.0.1: A referendum shall be called upon a motion of the Board **or by a petition signed solely by Members.**



5.0.1.b: Any referendum question not passed by the Board of Directors shall be provided to the CRO with the signatures and student numbers of at least 10% of Members in support of calling the referendum question. The completed question with signatures of support shall be provided to the CRO 30 days in advance of the proposed referendum date.

**7. MOTION by Mauricio Curbelo to prohibit Board Members from holding multiple seats**

**WHEREAS** currently, the bylaws do not prevent Directors of the Board, or Officers, from running for vacant seats on the Board, and

**WHEREAS** this could allow the same individual to hold multiple At-Large seats on the Board in addition to a discipline-specific seat, or allow Officers to also hold these seats, and

**WHEREAS** the Board should reflect the diversity of opinions present in our community, not the opinion of a slight majority of students multiple times over; and

**WHEREAS** it is not necessary for First Year Representatives to continue to hold their seat during the summer, since by that time all Members are already represented by Discipline and At-large Representatives;

**BE IT RESOLVED** that the following be added to Bylaw 1, and all other sections be renumbered accordingly:

4.2.4 No member of the Society may hold more than one position on the Board of Directors with the same term of office;

4.2.5 No member of the Board may hold more than 1 vote except when holding a proxy;

4.2.6 The term of office of First Year Representatives shall end at the adjournment of the meeting at which the Board of Directors election results (for the regular election cycle specified in Bylaw 3) are ratified by the Board;

**BE IT FURTHER RESOLVED** that the following be added to Bylaw 3, and all other sections be renumbered accordingly:

3.0.2 The Nomination Period for First Year Representatives of the Board of Directors shall commence at 9:00 am on the Wednesday of the first full week of class in the fall term, and close at 5:00 pm on the following Sunday;

3.0.3 A Member who currently holds a seat on the Board of Directors may not seek election to another seat without first resigning their current seat.

**8. MOTION by Gordon Tattle to transfer leftover funds from the Temporary Special Levy Fund to the Skule Endowment Fund**

**WHEREAS** there is \$116,594.86 remaining in the levy fund account from the 1T2-1T3 year; and

**WHEREAS** it is prudent to leave some amount of money in the Levy Fund bank account to deal



with unexpected fees; and

**WHEREAS** according to the Temporary Special Levy Fund renewal question (attached), leftover funds may be transferred to the Skule Endowment Fund if approved by the Board of Directors; and

**WHEREAS** the Engineering Society has agreed to donate money to the Site 10 Building from the Skule Endowment Fund and it would be prudent to use these leftover funds as part of that donation;

**BE IT RESOLVED** that the Board approves the transfer of \$106,584.86 from the Temporary Special Levy Fund to the Skule Endowment Fund.

**9. MOTION by Gordon Tattle to ratify changes to the Policy on Finances**

**WHEREAS** it has been three years since the policy has been updated and there has been significant changes to the way the society is run; and

**WHEREAS** the changes have been reviewed and approved by the Officers;

**BE IT RESOLVED THAT** the attached Policy on Finances be ratified.

**10. Motion by Gordon Tattle to approve 2013-2014 Discipline Club Funding**

**WHEREAS** the release of funding to recognized Discipline Clubs is authorized annually by the Board per Bylaw 7, 1.0.3; and

**WHEREAS** the Society is not aware of any reason why funding ought to be withheld from any of the nine (9) Discipline Clubs; and

**WHEREAS** final enrollment numbers are not yet available from the Registrar's Office;

**BE IT RESOLVED** that funding be released to Discipline Clubs according to the following amounts, 60% to be disbursed following receipt of student fees by the Society, 30% in January 2014 and 10% in March 2014:

Chemical Engineering Club - Chair, Akash Kaushal - \$3,403.00

Civil Engineering Club - Chair, Colin Kalaska - \$3,502.00

Computer Engineering Club - Chair, David Xie - \$2,993.50

Electrical Engineering Club - Chair, Zachary Fejes - \$5,189.50

Engineering Science Club - Chair, Stuti Rungee - \$5,608.00

Industrial Engineering Club - Chair, Zoya Shrivastava - \$2,872.00

Material Science and Engineering Club - Chair, Abrar Mahmud - \$1,985.50

Mechanical Engineering Club - Co-Chairs, Trevor Burton and Daniel Osmokrovic - \$4,627.00

Mineral Engineering Club - Chair, Andreas Steckenborn - \$1,603.00



**BE IT FURTHER RESOLVED** that the Vice-President Finance adjust subsequent installments to reflect actual enrollment numbers provided by the Registrar's Office according to the formula specified in Bylaw 7.

**11. MOTION by Gordon Tattle to approve the changes to the Operating Budget of the Engineering Society**

**WHEREAS** the Vice President Finance is required to prepare a budget of operating expenses for the year, in accordance with the Bylaws of the society; and

**WHEREAS** it is prudent to update the budget throughout the year based on actual expenditures and changing circumstances;

**BE IT RESOLVED THAT** the attached changes to the Operating Budget of the Engineering Society be approved.

**12. MOTION by Gabriel Stavros to accept the affiliation of new clubs within the Engineering Society**

**WHEREAS** the Policy on Club Affiliation (the "Policy") requires that affiliated clubs within the Engineering Society apply and reapply for Engineering Club Status on an annual basis; and

**WHEREAS** this year's club affiliation process was advertised to all students including clubs affiliated in the previous year; and

**WHEREAS** all applications were reviewed by the President and the Vice President Student Life to determine eligibility and merit with respect to the Policy; and

**WHEREAS** only new student clubs recommended for affiliation require approval from the Board of Directors to receive official Engineering Club Status;

**BE IT RESOLVED THAT** the new student clubs, included in the Appendix, be affiliated with the Engineering Society for 2013-2014.

**13. MOTION by Pierre Harfouche to appoint a representative to the Student Society Summit**

**WHEREAS** the University has called a Student Societies Summit to resolve ongoing issues between student societies; and

**WHEREAS** the University has called for student societies to appoint representatives to attend these meetings; and

**WHEREAS** this falls directly in the portfolio of the President and the Board of Directors of the Engineering Society; and

**WHEREAS** it would be advantageous to send more than a single student to represent Engineers



at the summit;

**BE IT RESOLVED** that a current elected representative of the Board of Directors be appointed to participate at the Student Societies Summit on behalf of the Engineering Society.

**14. OTHER BUSINESS**

**15. ADJOURNMENT**



## Attendance

<b>Officers</b>		
President	Mauricio Curbelo	
VP Finance	Gordon Tattle	
VP Communication	Thomas Santerre	
VP Academic	Fady Soliman	
VP Student Life	Gabriel Stavros	
<b>Directors of the Board</b>		
At-Large	Yerusha Nuh	
At-Large	<i>Vacant</i>	
At-Large	Praneet Bagga	
At-Large	Stephanie Gaglione	
Chemical Representative	<i>Vacant</i>	
Civil Representative	Evan Ma	
Computer Representative	Kimberley Shen	
Electrical Representative	Allan Wang	
Engineering Science Representative	Pierre Harfouche	
Industrial Representative	Alexandra Szatan	
Materials Science Representative	Vinson Quoc Truong	
Mechanical Representative	Evan Boyce	
<i>Mineral Representative</i>	<i>Vacant</i>	
First Year	Vuk Svilaric	
First Year	Stephanie Gaglione	
First Year	Shubham Manchanda	
<b>Non-Voting Members</b>		
Speaker	Matthew Lattavo	
CRO	Laura Shen	

A – Absent

AwR – Absent with Regrets

P – Proxy