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# Academic Advocacy Committee Meeting 3

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## 1. Discipline reps overview

- Oghosa: explain purpose of AAC and why discipline clubs have been included
- Complete Contact list
- Identify current best practices across disciplines
- (Julian) ECE: tradition of monthly meeting with faculty, a lot agreement with faculty but little change
- (Krystle) INDY: course option selection event for second year. Feedback has been good from second years. Extended to anti-calendar
- Vishnu (MSE): a lot of smaller events to take advantage of opportunities for 1st years. One person from each year to 'mentor' on opportunities available to 1<sup>st</sup> year MSEs as careers and summer positions
- Alan (MSE): people don't really know what to expect from MSE so they talk a lot to upper years. Very good upper year mentorship in-place.
- Issue observed in MSE: A lot of people are afraid to mention changes that they see they could make in courses
- Jonathan (MECH): course selection that happens during 2nd and 3rd for upper years to talk about electives
- class rep held extra session for mechs on special course and did really good job. Mech Class reps have been very effective in helping the class.
- Rahul (ENGSCI): mentorship program for 1st and 2nd year
- industry professionals invited to talk about subject from each option
- department holds lectures delivered by option head to talk about option
- 'curriculum reps' in most options meet monthly and communicate well using Facebook
- Some issues with faculty when solutions are shared online
- Bernadette (CHEM): guide to electives handbook is really helpful
- academic directors have complied student feedback over the years
- what to do this summer 'talk' about what to do during summer
- town hall to talk about different issues but was held too late to have changes implanted
- prof-to-student 'social' for students to get more comfortable with professors

## 2. Faculty Standing Committees

- Explanation of Faculty Council and standing committees provided
- Define schedule to start interviews on Tuesday (Tomorrow) until July 10



- Confirm Interview Questions
- Interview schedule completed on drive and questions confirmed

**Next steps:**

- **Show up to assigned interview**

**3. Curriculum Update on Course.skule.ca**

- Overview of project presented
- Ben explains project and notifies members of the document that has been prepared
- Confirm 'Edit' document
- No response from Brian To, good response from Nikola
- Discussion about the comment section of courses.
- Rahul to see if he can find interested people

**Next steps:**

- **Ben will contact Nikola to start working on the short term changes (Ben, Friday Jul 3rd)**

**4. Frosh Anti-Calendar**

- Overview of project presented to members
- Ryan speaks work done by AAC last academic year
- Alan to lead project
- Paragraph assignments to be made after meeting

**Next steps:**

- **Complete assigned paragraph (All, July 10)**

**5. Mid-Course Evaluation**

- Start proposing source for questions pool
- Class reps role definition
- More incentive to give feedback in middle of course
- Should have class reps provide summary to prof, instead of just dumping all comments to prof
- What about courses with multiple profs? how to manage?
- civ(?) only does evals for "problematic" courses to lighten load; we should do for every course and then just identify worse ones
- Should feedback be provided on rolling basis? as opposed to structured timeline? What about "use-when-needed" model? What about dual systems, with flexible input times but major analysis happening once per semester?
- idea: keep input open, and then keep track of comment influx
- idea: have students vote on issues more important to them
- idea: in-person sessions with class/academic rep to get live comments, before/after class (negotiate time with prof)
- idea: feedback system "website" for all courses, but still not as useful as FB groups (though FB groups don't give access to later years)



- idea: courses.skule.ca comments section: keep track of unique users to prevent trolls
- make template about roles of class reps (make sure class reps are aware of what they should do for evaluations)
- Focus more of details next meeting

***Next steps:***

- ***Send template by Wednesday (Oghosa)***
- ***Class rep drafts by July 10 (All)***

**6. Other Business**

- Capstone Design Team Integration (Proposal)
- Idea behind project presented by Oghosa
- Vishnuvardhan Mambakkam (MSE in Concrete Canoe) will work contribute to this from the AAC

***Next steps:***

- ***Complete assigned paragraph (All, July 10)***

**7. Next Meeting**

- ***Monday July 13th - 6pm***



## Attendance

<b>Board Members</b>		
VP Academic	Oghosa Igbinakenzua	Y
Board Member	Ryan Gomes	Y
Board Member	Benjamin Leung	Y
Board Member	<i>Vacant</i>	
<b>Discipline Representative</b>		
Chemical	Bernadette Skerl	Y
Civil	Nataliya Pekar	AwR
Computer	<i>Vacant</i>	
Electrical	Julian Romagnino	Y
Engineering Science	Rossdan Craig	P
Industrial	Krystle Pang	Y
Materials Science	Alan Stagg	Y
Mechanical	Jonathan Jeyerajah	Y
Mineral	<i>Vacant</i>	
<b>Faculty Standing Committee Representative</b>		
Community Affairs and Gender Issues	<i>Vacant</i>	
Examinations	<i>Vacant</i>	
Scholarships and Awards	<i>Vacant</i>	
Teaching Methods and Resources	<i>Vacant</i>	
Undergraduate Curriculum	<i>Vacant</i>	
Academic Appeals Board	<i>Vacant</i>	
<b>Guest</b>		
MSE	Vishnuvardhan Mambakkam	
EngSci	Rahul Chandan	

Y – Present

A – Absent

AwR – Absent with Regrets

P – Proxy