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# Academic Advocacy Committee Meeting 4

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## 1. Faculty Standing Committees

- Review candidates
- Confirm appointments
- After discussion, members were appointed.
- One empty position on Community Affairs and Gender Issues committee, reopen in Sept (along with Scholarships, Exams)

## 2. Curriculum Update on Course.skule.ca

- Update on project status
- Nikola waiting for previous webmaster to contact to determine best editing strategy; Ben will follow up
- Goal: finish minor edits by July 31 to be ready for September
- Major design ideas will be dealt with over the school year

## 3. Frosh Anti-Calendar

- Content Review
- Design
- Deadline to finish blurbs today: not fully met
- Will require 3-4 days for proofreading
- Frosh kit stuffing is around August 17 (need to be ready, printed by then)
- Can finish blurbs by this week, get class rep feedback and be ready by next week
- Design ideas: use radar/spider chart for quantitative questions
- Bullet points are more concise - preferred over paragraphs, reduce possible redundancy with Frosh Handbook
- For the future: provide distributions with aggregated data (2-3 years) for quantitative questions
- Budgetary question: \$1500 from Engsoc; no advertisements this year, but possible to look into other forms of funding in future (apart from Engsoc funding)
- Aesthetics: bounding is probably too expensive
- Should we integrate it with Frosh theme? Probably not, to differentiate from Handbook
- Alan in charge of aesthetic design; can ask for help from other students (e.g. Frosh week graphics team)

## 4. Mid-Course Evaluations

- Plan to involve instructors



- Oghosa met with Lisa Romkey (chair of TMRC); will meet again to discuss instructor involvement with mid-course evaluations
- Current idea is to use Google Form with feedback; personal information is optional
- Krystle: can use Survey Monkey so only one person can use the link
- Profs may have access to raw data if they ask for it
- How to distribute to department heads
- Dean Amon asks how we would distribute evaluations to department chairs
- Oghosa can email chairs with summary report for each department's courses, and then chairs can follow up if they want
- Class rep role descriptions
- Class rep role descriptions: disciplines will provide 1st + 2nd year rep descriptions by Friday (July 17) so that candidates know what to expect on the job
- Demo: delayed to next meeting

## **5. Other Business**

## **6. Next Meeting**

- **July 27, 6PM**



## Attendance

<b>Board Members</b>		
VP Academic	Oghosa Igbinakenzua	Y
Board Member	Ryan Gomes	AwR
Board Member	Benjamin Leung	Y
Board Member	<i>Vacant</i>	
<b>Discipline Representative</b>		
Chemical	Bernadette Skerl	Y
Civil	Nataliya Pekar	AwR
Computer	<i>Vacant</i>	
Electrical	Julian Romagnino	Y
Engineering Science	Rossdan Craig	P
Industrial	Krystle Pang	Y
Materials Science	Alan Stagg	Y
Mechanical	Jonathan Jeyarajah	Y
Mineral	<i>Vacant</i>	
<b>Faculty Standing Committee Representative</b>		
Community Affairs and Gender Issues	<i>Vacant</i>	
Examinations	<i>Vacant</i>	
Scholarships and Awards	<i>Vacant</i>	
Teaching Methods and Resources	<i>Vacant</i>	
Undergraduate Curriculum	<i>Vacant</i>	
Academic Appeals Board	<i>Vacant</i>	
<b>Other</b>		
Engineering Science	Rahul Chandan	Y

Y – Present

A – Absent

AwR – Absent with Regrets

P – Proxy