



Academic Advocacy Committee Meeting 5

1. Faculty Standing Committees

- Orientation/Training material being prepared
- Purpose it to present purpose about the structure on communication throughout the year
 - Word doc agreed on as meeting reporting tool as oppose to google form
- *Have session during next AAC meeting August 10*

2. Curriculum Update on Course.skule.ca

- Minor edits complete
- Course codes now up to date on course
- New courses added
- Course map for every year in discipline now available
 1. EngSci to be completed soon
- Update on project status

3. Frosh Anti-Calendar

- Final Draft Review
- Acknowledgements
- Printing
- First page: “About AAC” printed on first page (i.e. not on the inside of the front cover)
- Back pages: Frosh flag on inside of back cover and Engsoc crest on outside of back cover
- Order sample (hopefully it’ll be in by Friday, July 31st)

4. Mid-Course Evaluations

- Class rep role descriptions complete
- Lisa Romkey (TMRC Chair) meeting update
 1. Sample questions to be received
 2. Potential presentation to TMRC and Faculty Council
- Demo preparation/review
 1. Google docs agreed as tool
 2. Demo for first year
 3. Useful question to instructors and students
 4. Have students identify problems and suggest solutions
 5. Keep it simple
 6. Structure/Questions



1. Select course
 2. How many hours dedicated to course
 3. Instructor availability
 4. How tutorial can be more effective
 5. What's a major problem, how do we fix it?
- Demo created on google form
 - Located in AAC folder

5. Other Business

- Tuesday July 29th UCC meeting
- Chem wants to make CHE341 into a 4th year elective instead of a 4th year core course. This will allow for an extra technical elective in 4th year
- Despite this, we have been unable to transition the course. The course is not delivering the target learning outcomes, and there is widespread discontent with the course – both the students and the instructors.
- The proposed resolution has 3 steps:
 1. the course CHE341H1F remain as a course, but be offered as a technical elective; the students in term 4F will have a Technical Elective slot in their timetable. The students will now have 6 technical elective slots, plus 5 for HSS/CS and Free Elective.
 2. the department will provide targeted materials selection support as part of the existing CHE430F Chemical Plant Design support lecture series (there are 2 lecture hours each week – this subject is planned to occupy 3 or 4 of these slots).
 3. the department will task a sub-committee to develop the ladder of learning outcomes starting with the proposed First Year Chemistry and Materials courses, and including the existing Inorganic and Organic Chemistry courses.
- There is a CHE322 lab that involves a DCS (industry style) that is too complicated for what students have learned so far so it will be moved to a dependent course CHE507 (in CHE322 they're still be familiar with the software and tools but won't be doing this complicated lab)
- CHE324 make weekly 1 hour tutorials for the entire semester. The learning metrics are not affected
- Course descriptions are not standardized and the UCC wants to gear them towards the users (students).
- Each description should try and sell the course (describe applications clearly, more understandable program codes)

6. Next Meeting

- **Monday, August 10 at 6pm**



Attendance

Board Members		
VP Academic	Oghosa Igbinakenzua	Y
Board Member	Ryan Gomes	Y
Board Member	Benjamin Leung	A
Board Member	<i>Vacant</i>	
Discipline Representative		
Chemical	Bernadette Skerl	Y
Civil	Nataliya Pekar	AwR
Computer	<i>Vacant</i>	
Electrical	Julian Romagnino	AwR
Engineering Science	Rossdan Craig	P
Industrial	Krystle Pang	AwR
Materials Science	Alan Stagg	Y
Mechanical	Jonathan Jeyarajah	AwR
Mineral	Seung Baek	AwR
Faculty Standing Committee Representative		
Community Affairs and Gender Issues		
Examinations	<i>Vacant</i>	
Scholarships and Awards	<i>Vacant</i>	
Teaching Methods and Resources		
Undergraduate Curriculum		
Academic Appeals Board		
Other		
Engineering Science	Rahul Chandan	Y

Y – Present

A – Absent

AwR – Absent with Regrets

P – Proxy