



# Academic Advocacy Committee Meeting 9

Monday Sept. 28, 2015 | 7:00 PM | EngComm

## 1. Approval of September 13th Meeting Minutes

- Question of whether part-time student PEY issue was brought up (Ryan)
- Approved

## 2. Mid-course 'Evaluations' -> Feedback

- UTFA recommendations
  - i. Meeting with recommended FEPA/Rep from CUPE
  - ii. Taking individual professors out of evaluations (instead evaluation of courses)
  - iii. Giving instructors the ability to opt-in to feedback
  - iv. Language has been developed to communicate the structure to instructors
  - v. **Action Item:** discipline reps change evaluation to feedback and include opt-in option for professors
- First year Class-reps assignments
  - i. AAC reps assigned to class reps: matched up based on course code
  - ii. Discussion of role of AAC rep (tutorial with first-year reps for feedback)
  - iii. Changes in roles
  - iv. Online courses: currently out of scope
  - v. **Action Item:** Develop standard data evaluation (Simo)
- 2nd & 3rd year Demos
  - i. ECE is missing
  - ii. CIV is implementing a different approach (focus groups + opt-in paper feedback forms)
  - iii. **Action Item:** Meet with new class reps
- Update of informing Department Chairs
  - i. CHEM/CIV/MSE done
  - ii. Other disciplines?
  - iii. **Action Item:** Mech (within two weeks)
  - iv. **Action Item:** Oghosa will email

## 3. Standing Committees Updates

- Appointments for Examinations Committee and Scholarship and Awards committees until Friday September 25th: Done
- CAGI
  - i. No updates
- TMRC
  - i. Meeting Oct. 6
  - ii. Having seminars for TAs

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- **UCC**
    - i. Neha & Arman attended
    - ii. PER survey (approx. 60 responses)
    - iii. UCC can now directly approve changes to curriculum (added/removing courses): no longer have to go through Faculty Council but can be reversed by them
  - **AAB**
    - i. Set-up guidelines for approaching academic appeals board
    - ii. **Action Item:** Start document, draft to AAB (ready for next meeting), (tentative final deadline: end of term on AAB)
- 4. Mentorship Collaboration**
- **Action Item:** Oghosa emails all mentorship directors for a meeting
- 5. Other Business**
- **Chem Initiative**
    - i. Introduce medium for making information about various committees and changes available
  - **Capstone Integration**
    - i. Brought to EngSoc to have capstone projects be made available to design teams
    - ii. Design team leads have met/pushing this initiative
    - iii. Plan to develop outline of how design team projects will integrate into capstone (ECE more receptive, CHEM/MSE not)
  - **Class Rep Handbook**
    - i. Oghosa put it together/updated it and presented it
  - **Mech Club**
    - i. open form for 4th year courses
  - **Online Courses for next meeting (Lakku)**
- 6. Next Meeting**
- **October 6th 7 - 9PM**

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## Attendance

<b>Board Members</b>		
VP Academic	Oghosa Igbinakenzua	P
Board Member	Ryan Gomes	R
Board Member	Benjamin Leung	P
Board Member	<i>Vacant</i>	
<b>Discipline Representative</b>		
Chemical	Bernadette Skerl	P
Civil	Nataliya Pekar	P
Computer	<i>Vacant</i>	
Electrical	Julian Romagnino	R
Engineering Science	Rossdan Craig	R
Industrial	Krystle Pang	R
Materials Science	Alan Stagg	R
Mechanical	Jonathan Jeyarajah	P
Mineral	Seung Baek	A
<b>Faculty Standing Committee Representative</b>		
Community Affairs and Gender Issues	Sanchit Mathur	R
Community Affairs and Gender Issues	Duru Aldinic	A
Community Affairs and Gender Issues	Farheen Ahmed	A
Examinations	<i>Vacant</i>	
Scholarships and Awards	<i>Vacant</i>	
Teaching Methods and Resources	Amy Zhao	P
Teaching Methods and Resources	Panjak Singh	R
Teaching Methods and Resources	Lakshmikanth Rabi	P
Teaching Methods and Resources	Maheyer Jamshed Shroff	R
Undergraduate Curriculum	Rahul Chandan	R
Undergraduate Curriculum	Arman Ghaffarizadeh	A
Undergraduate Curriculum	Neha Bhasin	P
Undergraduate Curriculum	Simo Pajovic	P
Academic Appeals Board	Bernadette Skerl	P
Academic Appeals Board	Alan Stagg	R
Academic Appeals Board	Gokul Kumar Kaushik	P
Academic Appeals Board	Eric Bryce	A

**P – Present**

**A – Absent**

**R – Absent with Regrets**