



February 2016 Policy and Structure Committee Meetings

Agenda

1. Role of Class Reps Discussion
 - a. Bylaw amendments

Attendance

		February 18
VP Communications/Minute-taker	Reena Cabanilla	✓
Speaker	Billy Graydon	✓
Board Member	Aidan Solala	✓
Board Member	Milan Maljkovic	✓
Engineering Society Member	Andrew Kidd	✓
Engineering Society Member	Eric Bryce	✓
Guest - Board Member	Twesh Upadhyaya	✓

✓- Present



Minutes

Item	Discussion	Final Recommendation
1a	<p>Discussed whether to amend a bylaw or make a policy, and what bylaw to amend. Discussed that the reason for defining class rep roles was to make them more accountable, increase representation at faculty council so a bylaw may be more appropriate. Decided class rep role descriptions fit in Bylaw 7.</p> <p>Need to define that attending Faculty Council is mandatory and provisions for those that don't attend. Discussed how regrets should be sent to the VP Academic and that they should proxy to another Faculty Council member.</p> <p>Discussed what to do if there were more than one 1 Class rep. Decided that they would decide amongst themselves who would hold the vote and notify the VP Academic.</p> <p>Added clauses where class reps must conduct mid-course evaluations and organize events for their discipline clubs.</p>	<p>CHAPTER 4 - Class Representatives</p> <p>4.0. Class Representatives</p> <p>4.0.1. Each Class Representative shall have one (1) vote on Faculty Council.</p> <ul style="list-style-type: none"> a. Each Class Representative shall attend all Faculty Council meetings. <ul style="list-style-type: none"> i. In the event that there are multiple Class Representatives for a particular discipline or year, only one shall hold a vote on Faculty Council as determined by the representatives themselves. This decision shall be communicated to the VP Academic within a week of the end of the election. ii. If the Class Representatives do not communicate a Faculty Council appointee to the VP Academic within one week of the end of the election, then the VP Academic shall appoint a Class Representative to Faculty Council by his own prerogative. b. If the Class Representative is unable to attend a Faculty Council meeting, he shall proxy his vote to another Faculty Council member and send regrets to the VP Academic. c. Failure to attend, or to proxy attendance to a Faculty Council member, shall result in the representative being subject to recall, barring any extraneous circumstances at the discretion of the VP Academic. <p>4.0.2. Each Class Representative shall regularly solicit feedback from their constituency regarding academic matters and present said feedback to the Vice-President Academic.</p> <ul style="list-style-type: none"> a. Class Representatives shall promote and assist in conducting mid-course evaluations. <p>4.0.3. Each Class Representative shall organize events and activities as required by their Discipline Club.</p>