



June 2016 Board of Directors Meeting

Meeting Called to Order at 1:36PM.

1. Adoption of the Agenda

Seconded by Samantha.

Motion carried. Agenda adopted.

2. Approval of Board of Directors Meeting Minutes (Appendix A)

Seconded by Aron.

Motion carried. Minutes approved.

3. Business Arising From Minutes

No business from previous meeting.

Twesh entered.

4. Officer Reports

a. President – Milan Maljkovic (Appendix B-I)

Aron: How will it be decided if funding will be withheld from student organizations according to the Draft Policy on Open, Accessible and Democratic Autonomous Student Organizations?

Milan: It will be decided by the Student Societies Complaint and Resolution Council, a committee composed mainly of students.

Billy: What is the progress of the Engineering Career Centre review?

Milan: The director was told to start a self-study, but that was not finished. The self-study is now continuing and should be completed. I am going to continue to keep track of this.

b. VP Finance – Andrew Boetto (Appendix B-II)

Billy: Is there a plan to fix the Suds deficit?

Aron: CBC raised suds prices last year and the managers didn't raise the cost early enough. This year we're not going to sell any drink at a deficit and we are going to keep a closer eye on volunteer compensation.

Billy: The UTSU have decided to limit funds given to clubs with more than 50% of their membership as engineers.

Milan: 20-30 clubs will be impacted, amounting to around \$20,000. These clubs can also approach a committee to get funding or we can try to compensate for the change in our club funding.

c. VP Communications – Colin Parker (Appendix B-III)

d. VP Academic – Samantha Stuart (Appendix B-IV)



e. **VP Student Life** – Raneem Shammam (Appendix B-V)

Oghosa entered.

MOTION by Aron Sankar to recess for 10 minutes.

Seconded by Oghosa.

Motion carried at 2:35PM. Recess taken.

Meeting called to order again at 2:51PM.

5. MOTION by Andrew Boetto to approve the 2016-2017 Operating Budget of the Engineering Society (Appendix C)

WHEREAS the Vice President Finance is required to prepare a budget of operating expenses for the year, in accordance with the Bylaws of the Society; and

WHEREAS the budget requires approval on three separate occasions, including a Spring Budget which shall be presented before July 1st, in accordance with the Bylaws of the Society;

BE IT RESOLVED THAT the 2016-2017 Operating Budget of the Engineering Society be approved.

Raneem seconded.

Mark: I think it's unreasonable that EngSoc would need to pay for atrium renovations.

Andrew: We haven't had success convincing them to pay for similar things in the past.

Aron: Students are also responsible for damaging some of the furniture.

MOTION by Billy Graydon to remove the \$8,000 expense for atrium renovation

Mark seconded.

Milan: The state of the atrium was a major complaint in the Skule census.

Andrew: We don't need to do it, and it may not take the form of the stool replacement. I would rather budget for renovations and adjust the budget in the Fall if we don't use it than not budget anything and not have room for it later.

Billy withdrew the motion.

Mark: What are "gifts and awards"?

Milan: Gifts tends to refer to material given to guest speakers. Awards mostly refers to the plaques for the EngSoc award dinner.

AMENDMENT by Andrew Boetto to increase "5-1034 · Other EngSoc meeting food" to \$300

Seconded by Kevin.

Oghosa: \$300 seems inadequate for the various committees.

Sam: What committees would this apply to?

Andrew: Mainly standing committees [Academic Advocacy Committee, Policy and Structures Committee, Executive Committee, Finance Committee Affiliation Committee, and Elections Rules Committee]

Colin: This seems difficult to allocate and it's not really necessary.

Andrew withdrew the motion.



University of Toronto Engineering Society
June 2016 Board of Directors Meeting Agenda

June 18th, 2016
1:00PM
GB 202

Oghosa: Has there been consideration of getting rid of the copier?

Colin: Yes, but we rented it for this year already.

Oghosa: Why is item 1027 so much greater this year?

Andrew: I combined marketing with that row, so it doesn't actually mean that the costs changed much.

Andrew: We're spending a lot on servers because our servers are bad and unreliable. Maintenance costs following the upgrade should be small.

Billy: I'm concerned about the cost of the server upgrade. While it might be a good idea for this year, we don't always have such a capable Computer Systems Administrator and moving everything to a remotely controlled server might be more effective.

Andrew: The Computer Systems Administrator considered what we would pay more if we move everything to a remote server. This upgrade would pay for itself at that rate in about three years.

Oghosa: Why was there a drop in the VP Academic's budget?

Andrew: The anticalendar is going to be online this year so there are no printing costs.

Andrew: For Cannonball, the only place they were looking at was far from campus and had an open bar so they projected a higher budget. I was critical of that and will continue to keep an eye on their budget.

Andrew: Regarding "6-5017 · Miscellaneous Club Events", Raneem expressed interest in running group club events such as an expanded Clubs' Fair.

Billy: We discussed last year getting rid of the parking pass. Why are we budgeting it again and at this cost?

Raneem: The parking pass wasn't well advertised last year and we don't have good data on its use, which we hope to collect this year. I think we would get enough use out of it.

Billy: Regarding the Cannon guard: their budget has gone up in the past few years. Why is that, and will it continue?

Andrew: They're buying a new suit, more transportation and gunpowder for more events. I don't think it will continue increasing.

Milan: Their budget was quite low for a while so this is increasing to a more normal state.

Billy: I think we should increase the club budget. Clubs provide a lot of value to the community. If we amended the budget to include more club funding would you (Andrew) be able to balance the budget during this meeting?

Andrew: Yes. It would involve a bunch of amendments.

Milan: I think we can revisit club funding later with the year's other funding sessions.

Aron: What are the expected parameters of the mental wellness handbook?

Andrew: It would cost about \$2.27 per handbook. The Mental Wellness Director projected 60 pages but I have convinced her to go down to 40 to 50, and we may decrease it further. It is a similar style to the Skule Planner (spiral-bound, laminate covers, some colour printing).

Billy: Have we considered coordinating with Counselling & Psychological Services to promote their handbook or get funding from them?

Milan: This would be more for engineering-specific resources.

AMENDMENT by Andrew Boetto to increase Suds expenses by 500 and reflect that in the total budget for Suds.

Seconded by Aron.

Andrew: I made a mistake when processing the Suds budget that Aron pointed out. I removed an expense that I shouldn't have.



Amendment carried.

Billy: Why were SEF (Skule Endowment Fund) fees and stale-dated cheques not zero as expected?

Andrew: I included the SEF fees in this budget for clarity, but they come out of the fund, not the general pool, so that might be misleading. It's impossible to estimate stale-dated cheques and seems kind of unfair to assume that people won't cash in their cheques, so I set that at zero.

Kevin: Regarding entry 1035: we should remove some old revenue and expense items that aren't used anymore.

Colin: Would we expect the Blue and Gold Committee expenditures to be a one-time investment or would they be looking for this kind of budget next year?

Andrew: The funding is mostly for events, so their budget would probably be close to this next year.

Motion carried. Budget approved.

6. MOTION by Andrew Boetto to re-affiliate the University of Toronto Engineering Society to the Canadian Federation of Engineering Students (CFES)

WHEREAS the affiliation requires a \$1850 payment to the CFES; and

WHEREAS the affiliation will enable the University of Toronto Engineering Society to send students to the Canadian Engineering Competitions (CEC) on behalf of University of Toronto; and

WHEREAS The CFES aims to provide bilingual opportunities in support of an all-encompassing education for engineering students in Canada to become unparalleled professionals in their field;

BE IT RESOLVED THAT the Engineering Society allocates \$1850 for CFES in the 2016- 2017 Engineering Society Budget to pay CFES such that the Engineering Society is affiliated with the CFES

Milan seconded.

Colin: If this is already in the budget that we just approved, wouldn't it be additional funding?

**AMENDMENT by Colin Parker to remove the final clause of the motion and replace it with:
"BE IT RESOLVED THAT the Engineering Society allocates pay any affiliation fees to the CFES such that the Engineering Society is affiliated with the CFES"**

Milan seconded.

Amendment carried.

Billy: Could we pay them later as we did last year once we found that we had people to send?

Milan: We would be classified as a member in poor standing for the CFES and that could impact external relations.

Billy: What are the penalties for late payments or choosing to affiliate late?

Andrew; I don't know. They did it last year without too much difficulty.

Billy: I'm against this because I don't think we receive appropriate value for the money that we'd be paying. This is one of several fees and I think this money could be better spent elsewhere.

Aron: Other than allowing people to go to this conference, are there any other benefits?



Andrew: I'm not aware of the benefits. I didn't have a chance to speak to many people about it and was in a bit of a rush to get it done.

Milan: We could table this until next meeting.

MOTION by Andrew Boetto to table the main motion until the next Board of Directors meeting.

Raneem seconded.

Motion carried.

- 7. MOTION by Edwin Ng to Open An Additional Design Team Association Project Manager Role**
- WHEREAS** an additional Design Team Association (DTA) Project Manager would allow for the increased focus on an additional four projects by providing extracurricular credit to design team members, organizing a shared UofT design team knowledge base, organizing safety and educational training workshops for new recruits, and addressing space concerns of teams within 256 McCaul/704 Spadina.
- WHEREAS** it would be beneficial for one DTA Project Manager to focus on external affairs (e.g., obtaining a vehicle, providing extracurricular credit, and addressing space concerns) and the other DTA Project Manager to focus on internal affairs (e.g. organizing with the CEIE, a shared knowledge base, and training workshops) as decided by the two DTA Project Managers for even distribution of tasks.
- WHEREAS** in the situation that one DTA Project Manager leaves the position before the end of the year, the other DTA Project Manager would continue all projects and prevent interruption in the projects for the duration of time that is required to elect another DTA Project Manager to fill the empty spot.
- WHEREAS** in the above situation, the DTA Project Manager that stayed in the position can train the new DTA Project Manager to continue the quality of work in the projects.
- BE IT RESOLVED THAT** a second Design Team Association Manager position be created.
- BE IT FURTHER RESOLVED THAT** an election is called for the DTA PM Co-director role, to be held at the soonest convenience.

Sneha seconded.

Edwin: The Design Team Association Project Manager has a lot to do this year, including getting a vehicle for design team use, integrating into the CEIE, setting safety standards, expanding the knowledge base, and addressing space concerns. Having a co-director would help address these challenges.

Billy: I agree on it being a big role for one person, and a committee is useful, but a single point of liability and contact is useful too. Sometimes one of two co-directors will have problems with the position and it will create complications.

Aron: Because this is a temporary directorship we don't know enough about the workload to drastically change it like this. It's not clear if this is necessary.

Raneem: The space concerns may be dealt with by affiliations committee.

Colin: To play devil's advocate, more perspectives in a representative role can be useful.

Milan: I don't want to create roles willy-nilly and I'm hesitant to constrain people in to roles. This doesn't need to be a project directorship.



Mark: Less bureaucracy would be better.

Motion failed.

MOTION by Milan Maljkovic to vote on motions 8 and 9 "in omnibus" [as one vote]

Seconded by Aron.

Milan seconded each motion in omnibus.

Motion carried.

8. MOTION by Aron Sankar to amend Policy 2004-09-02 on Suds Operations, subsections 2.1 b and 2.1 d

WHEREAS the subsections currently state the requirement for managers and servers to have received the appropriate CBS (Campus Beverage Services) manager/server certification; and
WHEREAS the CBS is phasing out their current certification program and instead using standardized Smart Serve accreditation as the requirement to both manage and/or serve at Suds

BE IT RESOLVED THAT subsections 2.1. b., which currently reads:

b. Hold certification of CBS manager server training;

be amended to read:

b. Hold Smart Serve certification as well meeting any other requirements mandated by CBS;

BE IT FURTHER RESOLVED THAT subsection 2.1. d., which currently reads:

d. Coordinate Suds staff, especially in ensuring staff members hold certification of CBS server training;

be amended to read:

d. Ensure that all Suds server staff are Smart Serve certified

Carried in omnibus above.

9. MOTION by Aron Sankar to amend Policy 2004-09-02 on Suds Operations subsection 3.4

WHEREAS the current list of valid identification does not include an LCBO Bring Your ID card; and

WHEREAS an LCBO BYID card is a valid government issued photo ID for the purposes of purchasing alcohol;

BE IT RESOLVED THAT subsection 3.4. f. be added:

f. LCBO issued Bring Your ID card

Carried in omnibus above.

10. MOTION by Raneem Shammis to appoint an additional board member to the Club Affiliations Committee

WHEREAS there is currently a vacancy within the club affiliations committee as there was only one member appointed during the May Board of Directors meeting;



WHEREAS the VP Student Life is in need of a network of individuals to help her in determining affiliations and courses of action throughout the year;

BE IT RESOLVED that the board member position on the Club Affiliations Committee, a Standing Committee of the Board, be selected;

BE IT FURTHER RESOLVED that the Board of Directors direct the Speaker to conduct the nominations and election process for the one (1) Board of Directors member of the Club Affiliations Committee immediately

Seconded by Aron.

Motion carried.

Aron nominated himself.

MOTION by Milan Maljkovic to appoint Aron Sankar to the Club Affiliations Committee

Sneha seconded.

Motion carried.

11. MOTION by Samantha Stuart to Elect two additional Board of Directors members to the Academic Advocacy Committee

WHEREAS the Faculty Council and Faculty Council Standing Committees will be preparing for a variety of academic initiatives this year; and

WHEREAS the Representatives of the Engineering Society, as the unified voice of the student body, require guidance and direction from a committee of interested students in their representation to Faculty Council and its Standing Committees; and

WHEREAS initiatives such as an Engineering Society anti-calendar and continuous curriculum improvements require student input;

WHEREAS the Academic Advocacy Committee was formally struck at the May Board of Directors Meeting;

BE IT RESOLVED THAT the Board of Directors direct the Speaker to conduct the nominations and election process for the two available Board of Directors positions on the Academic Advocacy Committee immediately.

Milan seconded.

Motion carried.

Oghosa and Billy nominated themselves.

MOTION by Aron to appoint Oghosa and Billy to the Academic Advocacy Committee.

Sam seconded.

Motion carried.

12. MOTION by Ryan Gomes to strike the Elections Rules Committee



WHEREAS bylaw 3, section 8.0.1 states: 8.0.1. There shall be an Election Rules Committee, comprising: the CRO, the President, the Speaker of the Board, and two (2) Directors of the Board.

WHEREAS it would be prudent for the Office of Returning Officers and the Election Rules Committee to begin their work on the Official Election Rules immediately.

WHEREAS the Official Election Rules must be approved by the Board of Directors by the August Board meeting.

BE IT RESOLVED THAT the Board of Directors elect two (2) of its own members to the committee.

BE IT FURTHER RESOLVED THAT the committee begin its work immediately and present the Official Election Rules pending approval at the August Board meeting.

Milan seconded.

Motion carried.

Twesh and Aron nominated themselves.

MOTION by Milan to appoint Twesh and Aron to the Elections Rules Committee.

Sneha seconded.

Motion carried.

13. SPECIAL MOTION by Milan Maljkovic to recall the Alumni Outreach Director

WHEREAS the Alumni Outreach Director has indicated their intent to resign through e-mail correspondence with the President.

WHEREAS the Alumni Outreach Director has cited that other commitments have prevented them from performing their due diligence in the role and that they do not feel they are able to do the position justice.

BE IT RESOLVED THAT the Alumni Outreach Director is recalled from their position.

BE IT FURTHER RESOLVED THAT the Board of Directors instructs the Chief Returning Officer to carry out a byelection for the vacant position of Alumni Outreach Director, as required in Bylaw 2, Section 0.1.8.b

Aron seconded.

Milan read correspondence between himself and the director.

Motion carried.

14. OTHER BUSINESS

Lakshmikanth: I spoke to the assistant engineering registrar to ask why I was not qualified for any admission scholarships. After 3 weeks of waiting, they responded saying that because I was a transfer student (3 transfer credits from school in India) I was not eligible. I sent back an email asking if there was any documentation regarding that policy. The registrar couldn't provide them. My study permit was refused twice and had other difficulties. Should students be considered for entrance scholarships?



Billy: We don't do a lot with financial advocacy right now, and we ought to push a more robust infrastructure for this kind of thing. Samantha, does this fit under the Academic Advocacy Committee's jurisdiction?

Sam: I'm not sure. Faculty Council Standing Committees deals with this kind of thing more than us.

Billy: They have one application in the summer and are generally not very open. I would suggest bringing this into the Academic Advocacy Committee.

Aron: Do we have an action item?

Oghosa: The Academic Advocacy Committee does have a good infrastructure for this.

MOTION by Milan Maljkovic to refer the issue of transfer students not receiving consideration for admission scholarships be referred to the Academic Advocacy Committee

Colin seconds.

Motion carried.

Milan: I will also speak to the Vice-Dean Undergraduate about this.

Raneem: It's currently the month of Ramadan, and I was hoping to hold an EngSoc iftar. We were considering collaborating with clubs. This would require funding and approval from the Board of Directors.

Kevin: EngSoc has held religious and political events at arm's length in the past.

Peter: The best thing for a society that wants to be neutral should be to be entirely neutral, or accommodate everyone's interests otherwise.

Sam: Could we have an existing cultural club handle this?

Billy: We have people championing this which I think avoids the slippery slope. Could we install an infrastructure for funding this kind of thing?

Andrew: Special project funding could work.

Colin: The documentation surrounding special project funding indicates that it is not meant for annual expenses, which this could be.

Oghosa: Would people be on campus around the time of this event?

Raneem: I've seen similar events have decent attendance.

Mark: I don't want to endorse specific religious events as an organization.

Aron: Funding religious events through clubs seems more effective.

Peter: I see one more risk in this endeavor, and that is that many Muslims do not observe this religious event very strictly, and this could be a divide between Muslims who do and Muslims who do not.

Kevin: I've noticed several Board of Directors members using proxy votes when they could not have received direction on their votes. This seems like a big problem.

Colin: Can we not have a system of vote-by-mail, where you indicate to the Speaker what you want your vote to be?

Twesh left.

Billy: If you know if the person who you are holding a proxy vote for very well you can adjust their voting as necessary.

Kevin: I would want to see what the intended votes of the member giving the proxy were.



Aron: If we do require written consent for each vote then you might as well do a vote-by-mail system.

MOTION by Milan Maljkovic to refer the concern about voting intentions in proxy voting to the Policy and Structures Committee, which shall provide a recommendation to the Board of Directors by the next meeting.

Seconded by Aron.

Kevin: I would like a more common structure in the officer reports, with less acronyms.

Raneem: We tried.

Kevin: I would like to book July and August Board of Directors meetings as soon as possible. I'd also like to book fall meetings immediately once class schedules come in.

Eric: I will do that as soon as possible.

Andrew: I'd like to discuss the topic of Atrium renovations. We discussed replacing the stools but people were not certain about this.

Colin: I want to make sure we spend the money correctly, so I'd like someone to do some more research into the issue and see what needs to be fixed or added.

Peter: Perhaps you could hold a competition?

Billy: That seems like a good idea.

Mark: Why don't we pursue the Faculty to pay for these repairs? It is common student space.

Andrew: That approach hasn't worked in the past. Paying for it ourselves is the only way it will get done.

Aron: I don't think it's worth starting a fight about.

15. ADJOURNMENT

Seconded by Aron.

Motion carried at 4:54PM. Meeting adjourned.



Attendance

Officers		
President	Milan Maljkovic	
VP Finance	Andrew Boetto	
VP Communication	Colin Parker	
VP Academic	Samantha Stuart	
VP Student Life	Raneem Shammass	
Directors of the Board		
At-Large	Ryan Williams	Absent
At-Large	Oghosa Igbinakenzua	Proxy to Aron Sankar for ½ of meeting
At-Large	Kevin Rupasinghe	
At-Large	Twesh Upadhyaya	
Chemical Representative	Jason Tang	Proxy to Billy Graydon
Civil Representative	Sneha Adhikari	
Computer Representative	Billy Graydon	
Electrical Representative	<i>Vacant</i>	Vacant
Engineering Science Representative	Apurv Bharadwaj	Proxy to Milan Maljkovic
Industrial Representative	Aron Sankar	
Materials Science Representative	Mahta Massoud	Proxy to Samantha Stuart
Mechanical Representative	Mark Chaboryk	
<i>Mineral Representative</i>	Olivia Mogielnicki	Proxy to Sneha Adhikari
First Year	<i>Vacant</i>	
First Year	<i>Vacant</i>	
First Year	<i>Vacant</i>	
UTSU Representative	Ryan Gomes	Absent with regrets
Non-Voting Members		
Speaker	Eric Bryce	
ECE 1T7	Lakshmikanth Kishor Rabi	
Chair, Matured Students in Engineering Association	Pankaj Singh (“Peter”)	

A – Absent

AwR – Absent with Regrets

P – Proxy