

**University of Toronto Engineering Society
Policy and Structures Committee Meeting Agenda
Meeting 06, November 14th 2016, 1830-2100 *adjourned at 2000*
Engineering Communications Room**

Attendance:

Chair: Twesh Upadhyaya	Present
VP Comm: Colin Parker	Present
Speaker: Eric Bryce	Absent
Board Member: Billy Graydon	Absent
Appointed Member: Jonathan Swyers	Present
Appointed Member: Raffi Dergalstianian	Absent
Guest: EngSoc President, Milan Maljkovic	Present

Discussion

1. Update on overall ONCA compliancy checking.

Jonathan: completed most of assigned sections. Things that stand out: only people over 18 can be directors, any constituency can call an election for their director.

Twesh: completed most of assigned sections. Things that stand out: proxies can be any member of the engineering society, not necessarily directors

Colin: Will start looking through soon.

Rest: not present to comment. No update received otherwise.

2. Recommendation on the creation of a Media/Photography Directorship.

Some things under Skulebook Director, Archivist, VPComm are beyond their purview.

Archivist: Photos.skule.ca

Skulebook Photography Directors: being reached out to for photography, humans of skule

VPComm: social media-graphics, twitter, etc.

Should the 'position' be an official position or just be chosen by an officer.

What should the role be and what responsibilities.

How should the role be selected and to whom should it report.

Responsibilities:

- Dinner Dance photography
- Community event photography
- Organizing the production of class composites
- Generic assets – stock photos of Skule
- Humans of Skule?
- photos.skule.ca
- "social media"

photography as a service to student clubs, discipline clubs, directors, etc.

photography for engsoc specifically, e.g. branding and promotion

do we want a dedicated social media/branding position for engsoc

photos.skule.ca seems broke

photographers.skule.ca

Final Recommendation to the Board: No photography director. Instead, creation of a website, similar to tutors.skule.ca, where approved photographers can post their contact information, availability, special skills, etc.

Event managers looking for photographers can then contact and arrange details such as timing and reimbursement with the photographer. Likely VPSL would do the approving annually.

We are still looking into the creation of a media director. A decision about creating a position warrants more consideration, and input from officers, etc. Thus, we will be bringing a recommendation on this by the February board meeting at the latest.

3. Work session on a style guide for EngSoc's written documents.

Cancelled due to low membership due to some attending members having to depart.