



March 2015 Board of Directors Meeting

1. Adoption of the Agenda

2. Approval of Minutes

- a. January Board of Directors Meeting: January 29th, 2015
- b. February Board of Directors Meeting: February 14th, 2015

3. Officer Reports

- a. President – Teresa Nguyen
- b. VP Finance – Mehran Hydary
- c. VP Communications – Karan Shukla
- d. VP Academic – Ryan Gomes
- e. VP Student Life – Cory Sulpizi

4. **MOTION by Ernesto Diaz Lozano Patiño to instruct the VP Communications to take minutes utilizing a projector, or a similar device, that allows members of the board to see minutes being taken live.**

WHEREAS Bylaw 4, CH. 2.1.3. reads The Vice-President Communications shall ensure that quality minutes are taken at each meeting; and

WHEREAS the majority of the minutes taken under the current VP Communications' oversight has consistently been below the expected level of quality and professionalism; and

WHEREAS this has caused unnecessary delays in approving the minutes at board meetings;

BE IT RESOLVED that the VP Communications is instructed that the present meeting's minutes are to be taken utilizing a projector, or a similar device, that allows members of the board to see minutes being typed live.

5. **MOTION by Dimpho Radebe to implement Policy on Equitable Practices.**

WHEREAS the Engineering Society currently does not have a policy on equitable practices; and

WHEREAS the vast majority of student governments on campus have policies or positions dedicated to equity and equitable practices; and



WHEREAS the Engineering Society must recognize its mandate to represent its members on matters that affect academic and professional development, including discrimination and human rights; and

WHEREAS such a policy would be beneficial to members and the society at large.

BE IT RESOLVED THAT the Board of Directors adopt Policy 2015-03-21, Policy on Equitable Practices, attached in the appendix, effective immediately.

6. MOTION by Mehran Hydari to update the policy on finances

WHEREAS in the 2014-2015 year, the Vice President Finance and Vice President Student Life has been working with the Faculty to create a new centralized process for club funding applications; and

WHEREAS the process has been implemented within the Engineering Society and the Faculty of Applied Sciences and Engineering; and

WHEREAS the current Policy on Finances does not accurately reflect the new process; and

WHEREAS the Policy of Finances, Section 4, titled "Funding Appeals" lists what is required from a student group that is appealing a decision from the Finance Committee; and

WHEREAS the Policy of Finances, Section 6, titled "Financial Reporting" lists what is to be reported from the Finance Committee and Board of Directors decisions;

BE IT RESOLVED THAT the following clause be added under the Policy on Finances, Section 4, titled "Funding Appeals"

"4. 2. d. A pitch presented to the Finance Committee from the appealing club regarding the aforementioned."

BE IT FURTHER RESOLVED THAT the following clause be added under the Policy on Finances, Section 6, titled "Financial Reporting"

"Final allocations made from the Engineering Society to the Clubs must be submitted to the Centralized Student Initiative Fund Committee to maintain transparency across Faculty, Departments and the Engineering Society regarding funding allocations before the end of each fiscal year".



7. MOTION to instruct the policy and structure committee to look into the exact wording for the creation the role of Executive Secretary

WHEREAS the Society has entered a phase of transition where outgoing executives are strategizing with incoming executives; and

WHEREAS it has been discussed at the January Board meeting about creating such role in order for VP Communications to take on a managerial role for the communication infrastructure of the Society; and

WHEREAS it is the intention to have the executive secretary to fulfill the following duties:

- take minutes for board meetings
- maintain policies and bylaws to ensure they are up to date
- to act as de facto chair of the Policy and Structure Committee
- to provide quality control of other relevant duties that the current Policy and Structure committee proposes to be suitable.

BE IT RESOLVED THAT that the P&S Committee provide that exact bylaw amendments for the April Board Meeting to fulfill the spirit of this motion.

8. SPECIAL MOTION to constitutionally include 1 representative from each discipline club on AAC

WHEREAS this has been a discussion with the Discipline Club Chairs for a need enhance how EngSoc communicates priorities within academic advocacy; and

WHEREAS it is the intention to enhance academic advocacy while tightening Skule's culture of interdisciplinary rivalry.

BE IT RESOLVED THAT Bylaw 1, 5.14.6 which currently reads: The Academic Advocacy Committee shall consist of the Vice President Academic, other members of the Board that may be appointed, and Faculty Council Standing Committee

Be amended to read:

5.14.6 The Academic Advocacy Committee shall consist of the Vice President Academic, other members of the Board that may be appointed, one representative from each discipline appointed by discipline club chairs, and Faculty Council Standing Committee

BE IT FURTHER RESOLVED THAT Bylaw 7 is amended to now include the following:

1.0.3. All discipline club funding shall be withheld until its release is approved by the Board. The Board may decline to release funding for the following reasons:



1.0.3.e the club has not appointed a representative to the Academic Advocacy Committee

9. MOTION by the Search & Review committee to adjust the business manager's compensation package

WHEREAS the Review Committee was struck by the Board in November 2014 to comprise of the President, VP Finance and one of the At Large Board representatives to review the performance and revise the compensation package for the Business Manager; and

WHEREAS the current Business Manager has held her position for four years and previous years did not provide due diligence in performance reviews; and

WHEREAS VP Finance has been successful at adopting the Faculty's staff performance assessment practices which was used by the Review Committee; and

WHEREAS, VP Finance has attached the projected modification; and

WHEREAS the President has attached a summary of the performance review

BE IT RESOLVED THAT that the Board accepts the decisions and adjustments of the Review Committee

10. MOTION by Cory Sulpizi to amend the Policy on Club Affiliation

WHEREAS the Engineering Society's mandate is to provide equal opportunities to all of its members; and

WHEREAS recognized clubs should act in the best interest of all of our members without discrimination and encourage members from all forms of demographics to participate; and

WHEREAS recognized clubs should hold environments inclusive to people of all backgrounds;

BE IT RESOLVED that section 1.2 be added to the Policy on Club Affiliation, which reads: 1.2. The club must be inclusive to all members of the Engineering Society, regardless of language, gender, ethnicity, religion, or any other visible or non-visible characteristic.

BE IT FURTHER RESOLVED that all other sections of the Policy on Club Affiliation are renumbered accordingly.



11. SPECIAL MOTION by Cory Sulpizi to amend the automatic recall clauses in Bylaw 1

WHEREAS the Engineering Society added an “automatic recall” for Board of Directors members in Bylaw 1 in 2012; and

WHEREAS the automatic recall clauses do not fairly reflect extraneous circumstances, including but not limited to medical emergencies, family emergencies, or other unavoidable absences;

BE IT RESOLVED that section 4.1, which reads:

4.12 Automatic Recall

4.12.1 A Board member shall be immediately recalled upon:

- a) Absence without regrets from two regular meetings of the Board of Directors, or*
- b) Absence from three regular meetings of the Board of Directors, except those taking place*

Be amended to read:

4.12 Automatic Recall

4.12.1 A Board member shall be immediately recalled upon the following conditions:

- a) Absence without regrets from two regular meetings of the Board of Directors, or*
- b) Absence from three regular meetings of the Board of Directors, except those taking place the Summer Months.*

4.12.2 A Board Member’s absence may be neglected in section 4.12.1 if the Board Member’s absence is proven to be extraneous, at the discretion of the Speaker.

12. MOTION by Ernesto Diaz Lozano Patiño to establish precedent on Bylaw 2 interpretation regarding eligibility of Temporary Directors to run for Permanent Directorships.

WHEREAS Bylaw 2 currently lists Temporary Internal Directors under Project Directors, and

WHEREAS Project Directors are not eligible to run for their same position unless they have held office for less than 2 months (Bylaw 2, CH0.1.2), and

WHEREAS A Temporary Internal Director running for a Project Directorship created based on the Temporary Internal Directorship would not violate the provisions of Bylaw 2, CH.0.1.2 because the Temporary Internal Directorship is considered a separate and distinct position, even in the case where the Project Directorship was created directly from the Temporary Internal Directorship,



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10:00am
GB202

BE IT RESOLVED that this board officially establishes precedent for the eligibility of Temporary Internal Directors running for Permanent Directorships.

13. ITEM FOR DISCUSSION – Bylaw 2 Structure

14. ITEM FOR DISCUSSION - Appeals panel for conflict resolution.

15. OTHER BUSINESS

16. ADJOURNMENT



Attendance

Officers		
President	Teresa Nguyen	
VP Finance	Mehran Hydari	
VP Communication	Karan Shukla	
VP Academic	Ryan Gomes	
VP Student Life	Cory Sulpizi	
Directors of the Board		
At-Large	Praneet Bagga	
At-Large	Peter Luo	
At-Large	Yerusha Nuh	
At-Large	Marissa Zhang	
Chemical Representative	Ishan Gupta	
Civil Representative	Ernesto Diaz Lozano Patino	
Computer Representative	Shubham Manchanda	
Electrical Representative	Anamjit Singh Sivia	
Engineering Science Representative	Ashkan Parcham-Kashani	
Industrial Representative	Benjamin Leung	
Materials Science Representative	Vinson Truong	
Mechanical Representative	Faizan Akbani	
Mineral Representative	<i>Vacant</i>	
First Year	Stephen Xu	
First Year	Francis Kang	
First Year	Saarthak Saxena	
Speaker (Non-Voting)	Tabish Gilani	

A – Absent

AwR – Absent with Regrets

P – Proxy