



May 2015 Board of Directors Meeting – Part 2

1. Adoption of the Agenda

Ernesto: Motion to add a motion as new item 5:

MOTION by Rachel Reding to approve allocations made from the Conference Funding pool to NSBE, CUBE, Destination Imagination, ACI Convention:

WHEREAS there is \$2,805.93 remaining in the Conference Funding pool for the 1T4-1T5 year; and

WHEREAS NSBE has applied for \$1,200 for 12 students;

WHEREAS CUBE has applied for \$710.84 for 5 students;

WHEREAS Destination Imagination has applied for \$2,000 for 10 students; and

WHEREAS ACI Convention have applied for \$400 for 2 students:

BE IT RESOLVED that the 10 engineering students from NSBE will each receive \$100

BE IF FURTHER RESOLVED that each student from CUBE will receive \$100

BE IF FURTHER RESOLVED that each student from Design Imagination will receive \$100

BE IF FURTHER RESOLVED that each student from ACI Convention will receive \$100 from the Conference Funding pool.

Motion passes.

Amy moves to adopt the agenda.

Seconded By Rob.

Agenda Adopted as amended (12:27PM).

2. Officer & Orientation Reports

- a. President – Ernesto Diaz Lozano Patino
- b. VP Finance – Rachel Reding
(absent)



- c. VP Communications – Reena Cabanilla
- d. VP Academic – Oghosa Igbinakenzua

Ryan: I didn't see changes to term of reference for AAC?

Oghosa: It was changed but it's in the drive

Tabish: A new first year course being added, APS101 "Orientation to First Year". They're recruiting students to work with them over summer.

Oghosa: It'll be "Tutorials" with upper years giving advice. It was approved in faculty council before this one.

Rob: How many credits?

Tabish: 0.15. What say does EngSoc have?

Oghosa: Feedback was provided last year and some of it was incorporated. They're still working on it.

Ernesto: We prepared a Committee Report for feedback last year. We missed their response to the feedback. We'll try to push to bring up feedback and their reply.

- e. VP Student Life – Madeleine Santia

Ryan: I want to make sure we're not restricting that space. There are better ways to provide notice to professors.

Maddy: I want to set up a procedure for events on Thursday. I want to coordinate for the least effect on academics

Billy: We can test this out with OSM/ACE.

Ernesto: The only challenge was that from the professor's perspective their mandate is to teach. We'll try to look ahead as far as possible.

- f. Orientation Chair- Milan Maljkovic

Billy: Some of the complaints from last year were from people who felt it was a problem with their particular Leedurs. It's most effective to make sure Leedurs and Head Leedurs act appropriately.

Milan: We will be integrating that into LD.



3. By-Elections & Oath of Office for Project Directors for the 1T5-1T6 Skule™ Year

Sysadmin – Re-open Nominations

Webmaster – Nikola Andrejevic

4. Election and Oath of Office of Speaker of Council for the 1T5-1T6 Skule™ year

Speaker – Re-open Nominations

Recess (1:52 PM)

Recess ends (1:57 PM)

MOTION by Ernesto to appoint Tabish as temporary speaker until next Board Meeting

Seconded by Aidan

Peter: He seems unsure

Peter calls the question.

Question called.

Motion passes.

5. MOTION by Rachel Reding to approve allocations made from the Conference Funding pool to NSBE, CUBE, Destination Imagination, ACI Convention:

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BE IF FURTHER RESOLVED that each student from CUBE will receive \$100

BE IF FURTHER RESOLVED that each student from Design Imagination will receive \$100



BE IF FURTHER RESOLVED that each student from ACI Convention will receive \$100 from the Conference Funding pool.

Seconded by Ernesto.

Ernesto: It's 10 instead of 12 because 2 of them are not engineering students. They all applied for conference funding, but their application was missed. We looked over it and are happy with it. It will come out from last year's books.

Amy: Are we giving more than we have left?

Ernesto: No because they were asking for more so we capped it at \$100 per person.

Motion passes.

6. MOTION by Ernesto Diaz Lozano Patino to transfer the Skule Endowment Funds to the Temporary Levy Fund

WHEREAS there was \$11 650 stale dated from 2013-2014 Skule Endowment Fund Refunds; and

WHEREAS the fees expected for 2014-2015 for the Temporary Levy Fund was lower than what was initially calculated due to students dropping out of the 2014-2015 school year; and

WHEREAS the 2014-2015 allocations made from the Temporary Levy Fund have already been approved by the Board of Directors; and

WHEREAS there is a difference of \$6 220.85 between the money in the Temporary Levy Fund Account and the amount allocated for 2014-2015

BE IT RESOLVED THAT \$11 650 is moved from the Skule Endowment Fund to the Temporary

Seconded by Ryan.

Ernesto: The TLF is collected on behalf of all students. They all give \$115 and the money goes to an account allocated for projects. We get 90% at one point and then 10% later. We had an estimate, then people dropped out and we allocated more than expected. For the SEF: we get money, it sits in account and the money leftover goes to the university's endowment fund. The interest collects and eventually that interest replaces the TLF. In past 2 years, money has not gone to endowment fund but paid for the CEIE building. \$11 650 was money that would be reimbursed but not picked up by students. We are using it to transfer to the TLF.

Kevin: So we're short \$6 000, and moving \$11 000?



Ernesto: We want to keep a bit extra. Moving forward, we want to increase the contingency percentage.

Kevin: Going forward, will this be a precedent or one time?

Ernesto: We want SEF to not be touched and go directly to Endowment Fund. This building payment is the last time. After that, we will ensure the endowment money is not touched

Ryan: People should vote.

Motion passes.

7. MOTION by Oghosa Igbinakenzua to include 1 representative from each discipline club on Academic Advocacy Committee

WHEREAS this has been a discussion with the Discipline Club Chairs for a need enhance how EngSoc communicates priorities within academic advocacy; and

WHEREAS it is the intention to enhance academic advocacy while tightening Skule's culture of interdisciplinary rivalry.

BE IT RESOLVED THAT Bylaw 1, 5.14.6 which currently reads: The Academic Advocacy Committee shall consist of the Vice President Academic, other members of the Board that may be appointed, and Faculty Council Standing Committee

Be amended to read:

5.14.6 The Academic Advocacy Committee shall consist of the Vice President Academic, other members of the Board that may be appointed, one representative from each discipline appointed by discipline club chairs, and Faculty Council Standing Committee

Seconded by Peter

Oghosa: The idea is to have more involvement with discipline clubs to be more representative of whole society.

Peter: Did we figure out how voting will work?

Oghosa: 2 votes for Standing Committee Reps, 1 for VP Academic, 3 for Board Reps and Discipline Clubs will get 3 collective votes on a first come first serve basis.

Ryan: Last year, the motion asked for one vote for each Discipline Club. Some Discipline Clubs don't have Academic Reps and mandating them to appoint by withholding funds was not acceptable. There were issues with quorum and they would collectively have more votes.



Having 3 votes gives equal power to the different groups. Bringing them into influence is important.

Raffi: Anyone in the Discipline Club or Execs?

Oghosa: Anyone in the Discipline as long as they are appointed by the Discipline Club Chair.

Milan: Can we get a brief overview of what the AAC does?

Ryan: The AAC was formed 3 years ago. The idea was to have a body to act as advocacy tool and speak directly to Faculty. The year after the committee never formed. In my year I brought it back. We created the anti-calendar and headed the mid-course evaluations. It's used as a tool by VP Academic to drive projects forward.

Milan: My concern is that by introducing another position that is not defined, how do we ensure that there is going to be communication? Why not Class Reps?

Oghosa: Some Discipline Clubs have Academic Directors already and Discipline Club Chairs can find people who want to be involved. Class Reps get busy during the year. From the meeting yesterday, we wanted to have Class Reps have very specific roles.

Billy: I think it makes more sense to have 3 At-Large positions for this.

Oghosa: There is little voting that occurs.

Billy: I'm proposing that instead of Discipline Clubs, we just have general At-Large Reps.

Ernesto: We're pushing to bring Discipline Clubs together more. Standing Committee and Board Reps can act as At-Large.

Raffi: This brings up a contentious issue. It introduces the need for each Discipline Club to introduce an Academic Director.

Aidan: In the event that more than 3 people show up, how do we allocate votes?

Oghosa: The first 3 responses are ones that get the votes.

Milan: Is that fair?

Ryan: There are a lot more than 3 Standing Committee Reps. Also, he can prioritize people who haven't voted before.

Aidan: What about block voting?



Oghosa: That could work.

Milan: I'm not sure how to appropriately allocate 3 votes.

Andrew: That's the issue with voting. What if 5 people come?

Tabish: The AAC is open to everyone. Discipline Club members have to respond, but they can still come and voice opinions.

Ernesto: Unlike other committees, it's more of a working group rather than voting.

Tabish: Having a vote doesn't do much. It's your opinion and ideas.

John: We're looking at possibility of 3 voting positions, but the method doesn't have to be decided today.

Oghosa: It has never been stated in words how votes will be allocated. That's up to the VP Academic. There are 2 projects – anti-calendar and mid-course evaluations – and Standing Committee feedback to the Faculty. I don't see any one of these where voting needs to be done.

Aidan: If this isn't a voting committee, how about look through how it's structured. Not structured around voting but positions; have it consensus driven.

Tabish: It's a Standing Committee of the Board. Whatever passes has to get approved by the Board.

Aidan: Why is it not consensus driven?

Oghosa: I don't think it should be an issue with the voting system.

Raffi: I think a consensus driven structure is better and more effective.

Ryan moves for an amendment: BIFT terms of reference shall be amended for the next board meeting

Seconded by Rob

Ryan: Oghosa can get feedback and in June we can talk more about it.

Amendment passes.

Motion as amended passes.



8. MOTION by Oghosa Igbinakenzua to strike the Academic Advocacy Committee as a Standing Committee of the Board of Directors

WHEREAS the Faculty Council and Faculty Council Standing Committees will be preparing for a variety of academic initiatives this year; and

WHEREAS the Representatives of the Engineering Society, as the unified voice of the student body, require guidance and direction from a committee of interested students in their representation to Faculty Council and its Standing Committees; and

WHEREAS initiatives such as an Engineering Society anti-calendar and continuous curriculum improvements require student input;

BE IT RESOLVED that the Academic Advocacy Committee be struck under the guidance of the VP Academic Portfolio; and

BE IT FURTHER RESOLVED that the Academic Advocacy Committee be composed of the VP Academic, Three (3) members of the Board of Directors, and Three (3) Faculty of Engineering students; and representative from each discipline appointed by discipline club chair; and

BE IT FURTHER RESOLVED that the Board of Directors direct the Speaker to conduct the nominations and election process for the three (3) Board of Directors members of the Academic Advocacy Committee immediately

Seconded by Ryan.

Motion passes.

Nominated for AAC: Ryan, Ben.

Elected AAC Reps: Ben, Ryan, RON.

9. MOTION by Rachel Reding to strike the 2015-2016 Finance Committee

WHEREAS club funding and conference funding allocations benefit from the presence of the Finance Committee; and

WHEREAS the VP Finance is in need of a network of individuals to help him in determining allocations and courses of action throughout the year; and

WHEREAS a finance committee is a good practice according to the Policy on Finances; and

BE IT RESOLVED that the Finance Committee, a Standing Committee of the Board, be created; and



BE IT FURTHER RESOLVED that the Finance Committee be composed of the VP Finance, the VP Student Life, three (3) members at large and two (2) appointed Directors of the Board.

BE IT FURTHER RESOLVED that the Finance Committee shall have a term that begins immediately upon appointment and ends at the Joint Council Meeting 2016; and

BE IT FURTHER RESOLVED that the Board of Directors direct the Speaker to conduct the nominations and election process for the two (2) Board of Directors members of the Finance Committee immediately.

Seconded by Amy.

Amy: Cool.

Ernesto: The Finance Committee is very important. Finance Committee handles over \$600 000 of student money. Every decision has to be thoroughly reviewed.

Ryan: Mo' money, mo' problems.

Motion passes.

Nominated for Finance Committee: Rob and Andrew

Elected Finance Committee Reps: Rob, Andrew

10. MOTION by Rachel Reding to authorize summer Orientation spending:

WHEREAS the Orientation Committee must pay for Frosh Kit items, Frosh Nite deposit and other items immediately; and

WHEREAS the 2015-2016 Operating Budget will not be completed until after these expenditures must take place; and

WHEREAS the Orientation Committee cannot finalize their complete budget immediately;

BE IT RESOLVED that the Board authorize the signing officers of the Society to disburse, upon the authorization of the Vice-President, Finance, up to \$30,000 against the Orientation account of the 2015-2016 Operating Budget provided that the expenses are exigent.

Seconded by Milan.

Milan: The Frosh Nite deposit not happening. There are deposits already due. Frosh Kits are \$50 000 - \$55 000 in spending. It's not something that can wait.



Motion passes.

11. MOTION by Reena Cabanilla to strike the Policy and Structures Committee as a standing committee of the Board of Directors

WHEREAS the Policy and Structures committee is a standing committee of the board as defined in Bylaw 1, Chapter 4.13.1c; and

WHEREAS the Policy and Structures Committee should be struck as early as possible because there is a need to organize, revise and update our bylaws and policies;

BE IT RESOLVED THAT a Policy and Structures Committee be struck with the VP Communications as Temporary Chair; and

BE IT FURTHER RESOLVED THAT the Policy and Structures Committee consist of VP Communications, the Speaker, Two (2) members of the board, and Two (2) members of the Engineering Society;

BE IT FURTHER RESOLVED THAT once the Policy and Structure Committee is formed, the Committee will determine its own chair as per Bylaw 1, Chapter 4.13.4a;

BE IT FURTHER RESOLVED THAT the board direct the Speaker to conduct the nominations and elections process for the two (2) board of directors immediately.

Seconded by Milan.

Milan: At this point, there are a lot of Policies and Bylaws that are outdated, not properly defined, with things missing. We need a strictly defined set of Policies.

Peter: What happened to Executive Secretary?

Tabish: I made wording and gave to Reena.

Reena: No one ran for the position. Initially the Executive Secretary was going to be Chair, but I read the Bylaw about the Policy and Structures Committee and it said that the Committee will decide its own chair. I will discuss with Committee on who will take minutes for Board.

Ernesto: The Policy and Structures Committee is very important. We are incorporated and Policies that are incorrect could be challenged in court. We need a committee that does a thorough and systematic revision of policies. There are a lot of changes this year which might need changes in bylaws. We need to make sure the committee can put together recommendation for changes.



Tabish: The Policy and Structures Committee did not exist before because the Board of Directors was created. It's a lot of work and details. We are moving towards the new Ontario Not-for-profit Corporations Act. One portion is revising and the other is coming up with new bylaws.

Motion passes.

Nominated for PSC: Ryan, John, Aidan, Milan

Elected PSC Reps: Milan, Aidan

12. MOTION by Madeleine Santia to accept the affiliation of new clubs within the Engineering Society

WHEREAS the Policy on Club Affiliation (the "Policy") requires that affiliated clubs within the Engineering Society apply and reapply for Engineering Club Status on an annual basis; and

WHEREAS this year's club affiliation process was advertised to all students including clubs affiliated in the previous year; and

WHEREAS all applications were reviewed by the President and the Vice President Student Life to determine eligibility and merit with respect to the Policy; and

WHEREAS only new student clubs recommended for affiliation require approval from the Board of Directors to receive official Engineering Club Status;

BE IT RESOLVED that the recommendations provided in the latest revision of the Club Affiliation Report, May 2015 be adopted.

Seconded by Aidan

Maddy: It has been reviewed by the President.

Motion passes.

13. ITEM FOR DISCUSSION – Task Force on Inclusivity & Apathy by Tabish Gilani

Tabish: A huge goal of the Officer team is inclusivity. The point is to look at EngSoc holistically and revise operations. For example, the JCM, bylaws and policies; I have no clue of the actual template for meetings. There's no transition, no continuity. One of main goals is to retain volunteers and engage new ones. How can we make these positions better for next year? We never had holistic review of EngSoc. I'm willing to give time to this. I will go up to students in classes and take their feedback. Students are dissatisfied with EngSoc while using their services, but they don't know. We want them to be proud



of EngSoc. The point is to work with these people, solicit feedback, present this feedback to Board and Officers, work with the Policy and Structures Committee to revise bylaws and policies, work with the Finance Committee, work with the Ombudsman. We don't have a formalized process for complaints. The Ombudsman should be getting support. I want to look at EngSoc holistically and work with students who elected them. I want to have bi-monthly reports and look at "why".

Aidan: From what I see at school, there are a lot of aspects of inconsistencies. We need to see what people feel and play to that. There's a lot of changeover, each year there's new people and it's tough to transition that. We have to rebuild every couple of years.

Andrew: Who's part of this task force and who else will you appoint? Basing this off of what happened in the past, how would you go about doing that? Would you just bring up points on why or come up with solutions?

Tabish: The task force open to everyone. Ideally there will be people on the Board. It should be like Standing Committee. No voting items, but bi-monthly reports. The Committee will come together and discuss ideas. We're not looking only at past. Every year has been different. We will try to look past this. There are issues every year that are recurring like transitioning and one time things that happen will not be a priority. We have to look at the severity of problems. Look at these things, not just things that need to be improved but celebrate achievements.

Milan: A few days ago I put Facebook post about this. Engagement for this is difficult. What framework are you working under to get people engaged to share their experiences?

Tabish: I want to focus on talking to people. Class reps are underutilized. I want to select a person from each Class, Discipline, and get them to talk to their classes in person. One of main reasons is people are disinterested. There has to be a person who can engage that community well enough and get a lot of feedback for us.

Milan: That doesn't tackle everybody. How about reaching out to design groups, clubs?

Tabish: That's a great idea.

Colin: I don't understand what this is supposed to do that isn't already being done.

Tabish: The Officers have their own projects. For a long time we have not had people actively looking at internal operations. Not just finances but procedures and ideas surrounding EngSoc. How do we improve if we only have 10-15% voting turnout, if we're not going up to them and engaging people?



Colin: I thought gathering feedback was the responsibility of Class Reps and the Ombudsman.

Tabish: Class Reps are not engaged.

Colin: What this says is we need something that fixes everything.

Tabish: It doesn't necessarily have to be a task force. It can be a group of people that see what can be improved and fixed. There are a lot of things in the grey that we don't know who's in charge of. We need more collaboration and to look at what work and what didn't work.

Colin: I would be against a task force because it's redundant to what other people are already doing.

Apurv: If we're already holistically evaluating EngSoc by doing this, we should also consider taking political stances. A lot of other students think EngSoc is a political group. We need to clear confusion.

Peter: The idea with this is that we want somebody to do something. We need someone to push them to do their jobs. I think the Ombudsman's opinion is important on this.

Cory: Breaking it down is better to see stuff. I think a lot of people are already in charge of these problems. Now we have identified problems, if we have people sit down and discuss we can find action items. We need to figure out how to solve those problems.

Maddy: ILead did a survey of student life aspects. They're getting results now and are sending that to us. It covers a bit of the reasons why people don't get involved and don't feel included.

Cory: ILead has their own interests, but there's some takeaway.

Ernesto: I want to highlight the importance of the point Tabish has brought up. The idea that we need someone to push us, we hold an accountability meeting to ensure Officers are doing that job. Efforts should go for people to go to that meeting. The mechanism is already fulfilled but it's not properly used. A lot of things being brought up as that task force is similar to the goals mentioned in my Officer report. I'm hesitant to establish a task force because it may conflict with our vision. Step back and see how it will integrate with the direction of the Officer team.

Tabish: This committee is a recommendation committee for the Officers and Board. It'll act as advisors if so they need it. I wanted to gauge the Board and their thoughts.



Aidan: We need to be careful about adding more layers because a lot of bureaucracy already exists. What Apurv mentioned needs to be discussed carefully. We need to seriously consider if that's what we're about. One of the things that goes with transitioning is ownership of the task. How do we encourage this? We should consult with people who's responsible for this. Let's look at how JCM runs, the process, Council, things that need to be talked about but not now.

Oghosa: If anyone has read Ernesto's document, it's what has been said now with action items under them and how we can accomplish these issues. We're good with how we define the big issue to a solution.

Sanchit: Specific to Ombudsman, I feel this is very incline with what my responsibility is. We need to make sure we don't do that same work. Collaboration is necessary.

Billy: I've identified these issues last year. To alleviate Colin's and Ernesto's concerns, Officers and Project Directors are not as much focused on improving what's already existing. We might consider putting this under the Ombudsman's oversight

Raffi: One issue with EngSoc is that we're not able to identify the problem.

Namya: It's not obvious what EngSoc actually does. Even including it in the title could help (e.g. Engineering Society Presents...).

Ernesto: One of the efforts is to map out business processes, identify how things work and analyze how to improve them. Monthly officer videos will show what EngSoc actually does. There are a lot of proposals in the document.

14. OTHER BUSINESS

15. ADJOURNMENT

Moved by Cory

Seconded by Jason.

Meeting Adjourned (3:50 PM).



Attendance

Officers		
President	Ernesto Diaz Lozano Patino	
VP Finance	Rachel Reding	
VP Communication	Reena Cabanilla	
VP Academic	Oghosa Igbinakenzua	
VP Student Life	Madeleine Santia	
Directors of the Board		
At-Large	Kevin Rupasinghe	
At-Large	Ryan Gomes	
At-Large	Aidan Solala	
At-Large	John Sweeney	
Chemical Representative	Jason Tang	
Civil Representative	Peter Luo	
Computer Representative	Milan Maljkovic	
Electrical Representative	Andrew Boetto	
Engineering Science Representative	Apurv Bharadwaj	
Industrial Representative	Benjamin Leung	
Materials Science Representative	Amy Zhao	
Mechanical Representative	Robert Goldberg	
Mineral Representative	Ognjen Kelec	
<i>First Year</i>	<i>Vacant</i>	
<i>First Year</i>	<i>Vacant</i>	
<i>First Year</i>	<i>Vacant</i>	
Speaker (Non-Voting)	Tabish Gilani	

A – Absent AwR – Absent with Regrets P – Proxy