

# A. 2014 AGM Minutes



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## October 2014 Annual General Meeting

### 1. Adoption of the Agenda – 6:22pm

**Moved by Saarthak. Seconded by Peter Luo.**

**Agenda adopted at 6:22pm**

### 2. Approval of Minutes

- a. Annual General Meeting 2013: October 30<sup>th</sup>, 2013

**Moved by Karan. Seconded by Robert.**

**Minutes approved**

### 3. Officer Reports

- a. President – Teresa Nguyen
- b. VP Finance – Mehran Hydari
- c. VP Communications – Karan Shukla
- d. VP Academic – Ryan Gomes
- e. VP Student Life – Cory Sulpizi

### 4. Motion by Mehran Hydari to receive the findings of audit performed by BDO Canada LLP for the Society's Financial Statements for the fiscal year ending on May 31, 2014

**WHEREAS** the audit has been reviewed by the VP Finance, the President, and the Business Manager, and all affairs are in order; and

**WHEREAS** the adoption of the audit findings for the previous year is mandated under the Ontario Corporations Act and is a requirement for the Society to receive student fees;

**BE IT RESOLVED THAT** the Engineering Society receive the findings of the audit, attached in the Appendix, for the fiscal year ending on May 31, 2014.

**Seconded by Ernesto.**

**Motion passes unanimously.**

### 5. Motion by Mehran Hydari to appoint BDO Canada LLP as the auditors for the Engineering Society for the 1T5-1T6 year



**WHEREAS** the Society requires an audit be performed every year as mandated under the Ontario Corporations Act; and

**WHEREAS** the Society has retained BDO Canada LLP for the past three years;

**BE IT RESOLVED THAT** the Engineering Society retain BDO Canada LLP to perform its audit for the current fiscal year ending on May 31, 2015; and

**BE IT FURTHER RESOLVED THAT** the Board of Directors of the Engineering Society be authorized to set the remuneration for the Society's auditors for the current fiscal year ending on May 31, 2015.

**Seconded by Nicholas.**

Mehran says that the auditors know the Rhonda and work well with the Officers.

Teresa says that the auditors understand the expenses of the society, such as the money spent on the Skule masco

**Motion passes.**

**6. Presentation of the 2013-2014 Operating Budget by Mehran Hydari**

Taylor asks about some expenses not adding up to the allocated budgets. Mehran says he's still making adjustments, throughout the year.

Yerusha asks about the conference funding pool. Mehran explains that it's for people who want to go to conferences which are useful for the society.

Ahmed asks about Con Hall costing 5000 to rent. Mehran says its because of all the purple.

Matthew asks about Skule Kup's expenses being lower this year. Mehran says it's the money they've spent up till now.

**7. SPECIAL MOTION by Tabish Gilani to ratify the amendments to the Bylaws, made since the 2013 AGM, pursuant to Bylaw 1 Section 7.1.3:**

**WHEREAS** Bylaw 1 Section 7.1.3 states that any amendment to the Bylaws must be ratified by a two-thirds majority vote at a General Meeting called for such purpose, or the next Annual General Meeting;

**BE IT RESOLVED THAT** the following amendments (as attached in the Appendix) be ratified:



- Numbering issues in Bylaw 1 Section 7.1.3 – *November Meeting of the Board of Directors—2013*
- Limit Membership of Engineering Society to St. George Campus – *November Meeting of the Board of Directors – 2013*
- Removal of Requirement of Council Meetings – *November Meeting of the Board of Directors - 2013*
- Update section on fees in Bylaw 1 – *November Meeting of the Board of Directors – 2013*
- Addition of Academic Advocacy Committee as standing committee of the Board of Directors – *June Meeting of the Board of Directors – 2014*

### **Taylor Seconds**

Tabish explains the bylaw adjustments made.

Yerusha says most of the bylaw adjustments made were to resolve some technical issues between the transition from a council to a board.

Roman asks what the Board is. Tabish explains that it is the Board of Directors.

Pierre asks about the UTM Bylaw changes. Yerusha says that they state that EngSoc will not represent UTM Engineering Students, if UTM gets an Engineering faculty.

Ryan talks about the Academic Advocacy committee.

**Motion passes. Bylaw amendments approved.**

**Ryan motions to move to recess. Peter seconds.**

**Recess for 5 minutes**

**8. OTHER BUSINESS**

**9. ADJOURNMENT**

Pierre moves to adjourn. Seconded by Karan.

**Meeting adjourned at 7:30.**

# B. 2015-2016 Budget

		Last Year			
		Actuals	Budget	Budget	Budget
		Jun 14 - May 15	Summer 14	Summer 15	Fall 2015
<b>Income</b>					
4-0005 · Student Fees		273,566.62	250,000.00	264,000.00	264,000.00
4-0010 · Interest on EngSoc \$		602.84	1,000.00	500.00	500.00
4-0011 · Interest on Levy Fund \$		0.00	0.00	0.00	0.00
4-0012 · Interest on Atrium \$		0.00	0.00	0.00	0.00
4-0013 · Interest \$ on SEF		0.00	0.00	0.00	0.00
4-0020 · Locker Revenue		10,059.97	10,600.00	10,000.00	10,000.00
4-0030 · Alumni support		40,000.00	40,000.00	40,000.00	40,000.00
4-0040 · Misc Income		428.85	1,970.91	0.00	0.00
4-0050 · Revenue Copier - Parent					
4-0051 · Rev copier-cash receipts		0.00		0.00	0.00
4-0052 · Rev Copier expense		0.00		0.00	0.00
4-0050 · Revenue Copier - Parent - Other		0.00		0.00	0.00
<b>Total 4-0050 · Revenue Copier - Parent</b>		<b>0.00</b>		<b>0.00</b>	<b>0.00</b>
<b>Total Income</b>		<b>324,658.28</b>	<b>303,570.91</b>	<b>314,500.00</b>	<b>314,500.00</b>
<b>Expense</b>					
Reconciliation Discrepancies		0.63	0.00	0.00	0.00
5-0001 · Levy Fund Dist'n Expense		0.00		0.00	0.00
5-0002 · Levy Fund Bank Charges		26.00		0.00	0.00
5-0003 · Atrium Expenses		0.00		0.00	0.00
5-0004 · Atrium Bank charges		0.00		0.00	0.00
5-0005 · ECO bank charges		0.00		0.00	0.00
5-0006 · SEF bank charges		0.00	0.00	0.00	0.00
5-1001 · Gifts and Awards		3,910.21	1,500.00	4,000.00	4,000.00
5-1002 · Donations		0.00	0.00	0.00	0.00
5-1003 · Misc Expenses		2,496.52	2,000.00	2,000.00	2,000.00
5-1005 · Office Printing and Supplies		1,099.30	2,000.00	1,500.00	1,500.00
5-1006 · Photocopier expense		1,942.44	2,000.00	2,000.00	2,000.00
5-1007 · Postage		192.10	300.00	300.00	300.00

	5-1008 · Courier	0.00	100.00	100.00	100.00
	5-1009 · Bank charges	1,186.87	900.00	1,000.00	1,000.00
	5-1010 · Repair and upkeep	895.70	2,000.00	2,000.00	2,000.00
	5-1011 · Insurance	10,559.16	11,026.80	11,000.00	11,000.00
	5-1012 · Internet	0.00	0.00	0.00	0.00
	5-1013 · Uncollected debt	0.00	0.00	0.00	0.00
	5-1020 · Audit and legal	16,865.25	25,000.00	25,000.00	20,000.00
	5-1021 · Legal fees- Legal Reserve Fund	0.00		0.00	0.00
	5-1030 · Council & Ex Expenses				
	5-1031 · EngSoc Council meeting food	639.44	750.00	500.00	500.00
	5-1032 · Finance Committee	0.00	0.00	0.00	0.00
	5-1033 · Officer's meeting food	0.00	0.00	0.00	0.00
	5-1034 · Other EngSoc meeting food	120.00	0.00	100.00	100.00
	5-1035 · Skule Points	0.00		0.00	0.00
	5-1036 · EngSoc Retreat	0.00	0.00	1,900.00	1,900.00
	5-1037 · Other Council/Exec expenses	1,639.86	2,000.00	1,000.00	1,000.00
	5-1038 · Ombudsman	300.00	300.00	300.00	500.00
	5-1039 · Council Revenue patches, T's	(176.11)	(200.00)	(200.00)	(200.00)
	5-1030 · Council & Ex Expenses - Other	0.00	1,000.00	0.00	0.00
	<b>Total 5-1030 · Council &amp; Ex Expenses</b>	<b>2,523.19</b>	<b>3,850.00</b>	<b>3,600.00</b>	<b>3,800.00</b>
	5-1040 · Revenue Copier				
	5-1041 · Revenue Copier-Revenue	(260.00)	(100.00)	(250.00)	(250.00)
	5-1042 · Revenue Copier-Expense	1,058.66	921.00	1,000.00	1,000.00
	5-1040 · Revenue Copier - Other	0.00	200.00	200.00	200.00
	<b>Total 5-1040 · Revenue Copier</b>	<b>798.66</b>	<b>1,021.00</b>	<b>950.00</b>	<b>950.00</b>
	5-1050 · Elections				
	5-1051 · Food	0.00	0.00	0.00	0.00
	5-1052 · Candidate expenses	94.86	500.00	250.00	685.00
	5-1053 · CRO election expenses	0.00	0.00	0.00	0.00
	5-1050 · Elections - Other	0.00	0.00	0.00	0.00
	<b>Total 5-1050 · Elections</b>	<b>94.86</b>	<b>500.00</b>	<b>250.00</b>	<b>685.00</b>
	5-2020 · Payroll Expenses				
	5-2021 · Wages expense	47,661.26	47,502.00	49,801.64	49,801.64

		5-2022 · Employer EI Premium	1,254.26	1,255.01	1,310.59	1,315.77
		5-2023 · Employer CPP expense	2,188.72	2,175.50	2,287.01	2,280.82
		5-2024 · ADP payroll fees	1,472.66	1,522.50	1,538.79	1,596.21
		5-2030 · Temporary Source/wages	0.00	0.00	0.00	0.00
		5-2040 · Health Benefits	371.30	3,600.00	5,000.00	5,000.00
		5-2020 · Payroll Expenses - Other	0.00	0.00	0.00	0.00
		<b>Total 5-2020 · Payroll Expenses</b>	<b>52,948.20</b>	<b>56,055.01</b>	<b>59,938.03</b>	<b>59,994.43</b>
		5-3001 · A/V & Broker. for students	0.00	100.00	0.00	0.00
		5-3002 · Clearing Account	0.00	0.00	0.00	0.00
		5-4000 · Amortization	0.00	1,200.00	0.00	0.00
		6-1001 · Orientation-Prt				
		6-1010 · O.Rev				
		6-1011 · Frosh Kits	(85,911.89)	0.00	(109,803.50)	(109,803.50)
		6-1012 · Sponsorship	(12,800.00)	0.00	(22,500.00)	(22,500.00)
		6-1013 · Hart House Farm	0.00	0.00	(11,346.00)	(11,346.00)
		6-1014 · F!roshNite	(429.19)	0.00	0.00	0.00
		6-1015 · Commuter Program	(10.00)	0.00	(8,450.00)	(8,450.00)
		6-1016 · Orientation Patch	(556.84)	0.00	(1,000.00)	(1,000.00)
		6-1010 · O.Rev - Other	0.00	(110,000.00)		
		<b>Total 6-1010 · O.Rev</b>	<b>(99,707.92)</b>	<b>(110,000.00)</b>	<b>(153,099.50)</b>	<b>(153,099.50)</b>
		6-1020 · O. Expense				
		6-1021 · Kits	51,468.97	0.00	55,000.00	55,000.00
		6-1022 · HHF expenses	10,088.04	0.00	11,346.00	11,346.00
		6-1023 · FroshNite	5,976.09	0.00	0.00	0.00
		6-1024 · Leader/meeting food	549.20	0.00	600.00	600.00
		6-1025 · Frosh food	11,652.56	0.00	11,400.00	11,400.00
		6-1026 · F!rosh week General expenses	16,686.37	0.00	0.00	0.00
		6-1027 · F!rosh mailout	474.60	0.00	500.00	500.00
		6-1028 · Commuter Programme	5,510.61	0.00	8,425.00	8,425.00
		6-1029 · Bursary	0.00	0.00	500.00	500.00
		6-1030 · Leader training	2,587.49	0.00	3,608.00	3,608.00
		6-1031 · GradB, SkuleB & SkuleN support	0.00	0.00	16,000.00	16,000.00
		6-1020 · O. Expense - Other	1,403.53	110,000.00	49,328.50	49,328.50
		<b>Total 6-1020 · O. Expense</b>	<b>106,397.46</b>	<b>110,000.00</b>	<b>156,707.50</b>	<b>156,707.50</b>



	6-1001 · Orientation-Prt - Other	0.00	0.00		
	<b>Total 6-1001 · Orientation-Prt</b>	<b>6,689.54</b>	<b>0.00</b>	<b>3,608.00</b>	<b>3,608.00</b>
	6-2001 · Communications General	22.59	500.00	650.00	650.00
	6-2002 · Archivist	1,051.91	1,500.00	1,200.00	1,640.00
	6-2003 · Computer Systems Admin	421.33	200.00	0.00	680.00
	6-2004 · Webmaster	0.00	50.00	100.00	145.00
	6-2005 · Sponsorship	0.00	0.00	0.00	0.00
	6-2006 · Academic	1,094.13	1,000.00	2,800.00	2,800.00
	6-2008 · Misc unallocated sponsorship	(6,900.00)	(10,950.00)	0.00	0.00
	<b>6-2010 · HandBook - Parent</b>				
	6-2011 · HandBook Revenue	0.00	0.00	0.00	0.00
	6-2012 · HandBook expenses	12,617.03	12,500.00	14,000.00	12,620.00
	6-2010 · HandBook - Parent - Other	0.00	0.00	0.00	0.00
	<b>Total 6-2010 · HandBook - Parent</b>	<b>12,617.03</b>	<b>12,500.00</b>	<b>14,000.00</b>	<b>12,620.00</b>
	<b>6-2020 · Planner - Parent</b>				
	6-2021 · Planner Revenue	(10,527.78)	(10,000.00)	(10,500.00)	(10,500.00)
	6-2022 · Planner Expenses	12,407.47	11,340.00	12,576.90	12,580.00
	6-2020 · Planner - Parent - Other	0.00	0.00	0.00	0.00
	<b>Total 6-2020 · Planner - Parent</b>	<b>1,879.69</b>	<b>1,340.00</b>	<b>2,076.90</b>	<b>2,080.00</b>
	<b>6-2030 · SkuleBook Parent</b>				
	6-2031 · SkB Revenue				
	6-2032 · Advertising Rev	(10,180.04)	(12,600.00)	(10,180.04)	(10,180.04)
	6-2033 · Cash Sales	(1,970.00)	(3,500.00)	(2,500.00)	(2,100.00)
	6-2034 · EngSoc support	0.00	(8,000.00)	0.00	0.00
	6-2031 · SkB Revenue - Other	0.00	0.00	0.00	0.00
	<b>Total 6-2031 · SkB Revenue</b>	<b>(12,150.04)</b>	<b>(24,100.00)</b>	<b>(12,680.04)</b>	<b>(12,280.04)</b>
	6-2035 · SkB Expenses	18,427.48	25,100.00	19,000.00	16,705.00
	6-2030 · SkuleBook Parent - Other	0.00	0.00	0.00	2,725.04
	<b>Total 6-2030 · SkuleBook Parent</b>	<b>6,277.44</b>	<b>1,000.00</b>	<b>6,319.96</b>	<b>7,150.00</b>
	<b>6-2040 · Toike - Parent</b>				

	6-2041 · Toike Revenue	(1,612.77)	(600.00)	(985.00)	(985.00)
	6-2042 · Toike Expenses	8,482.62	11,800.00	8,500.00	9,030.00
	6-2040 · Toike - Parent - Other	0.00	0.00	0.00	1,705.00
	<b>Total 6-2040 · Toike - Parent</b>	<b>6,869.85</b>	<b>9,400.00</b>	<b>7,515.00</b>	<b>9,750.00</b>
	<b>6-2050 · Cannon - Parent</b>				
	6-2051 · Cannon Rev	(1,538.04)	(6.50)	(1,500.00)	(1,500.00)
	6-2052 · Cannon Expenses	2,075.95	2,300.00	3,000.00	5,940.00
	6-2050 · Cannon - Parent - Other	0.00	0.00	0.00	1,110.00
	<b>Total 6-2050 · Cannon - Parent</b>	<b>537.91</b>	<b>2,293.50</b>	<b>1,500.00</b>	<b>5,550.00</b>
	<b>6-3001 · Professional Development</b>				
	6-3005 · CFES Membership fees	1,795.20	3,600.00	1,800.00	1,800.00
	6-3006 · ESSCO Membership fees	0.00	0.00	0.00	1,000.00
	6-3016 · Prof Dev misc expenses	0.00	0.00	0.00	0.00
	6-3030 · Misc Conferences	11,894.07	12,000.00	8,000.00	5,000.00
	6-3040 · OEC	6,480.00	5,000.00	6,500.00	6,500.00
	6-3041 · CEC	0.00	0.00	0.00	0.00
	6-3042 · UTEK Competition	2,432.03	2,600.00	2,700.00	3,000.00
	6-3051 · New U	0.00	0.00	0.00	0.00
	6-3060 · National Eng. Month	0.00	0.00	0.00	0.00
	6-3001 · Professional Development - Other	0.00	0.00	500.00	500.00
	<b>Total 6-3001 · Professional Development</b>	<b>22,601.30</b>	<b>23,200.00</b>	<b>19,500.00</b>	<b>17,800.00</b>
	<b>6-4001 · Social General</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>6-4010 · CannonBall - Parent</b>				
	6-4011 · CBall Rev				
	6-4012 · Tickets	(22,240.00)	(22,000.00)	(23,700.00)	(23,700.00)
	6-4013 · Sponsorship	0.00	0.00	0.00	0.00
	6-4011 · CBall Rev - Other	0.00	0.00	0.00	0.00
	<b>Total 6-4011 · CBall Rev</b>	<b>(22,240.00)</b>	<b>(22,000.00)</b>	<b>(23,700.00)</b>	<b>(23,700.00)</b>
	6-4015 · CBall Expenses	28,572.04	32,000.00	30,700.00	30,700.00
	6-4010 · CannonBall - Parent - Other	0.00	0.00		700.00
	<b>Total 6-4010 · CannonBall - Parent</b>	<b>6,332.04</b>	<b>7,800.00</b>	<b>7,000.00</b>	<b>7,700.00</b>

	<b>6-5010 · Discipline Club Grants</b>	32,782.50	31,783.50	32,000.00	32,000.00
	<b>6-5015 · Club Aid</b>	0.00	0.00	0.00	0.00
	<b>6-5016 · Workshop Funding</b>	0.00	0.00	300.00	300.00
	<b>6-5100 · Affiliated Clubs</b>				
	<b>Total 6-5100 · Affiliated Clubs</b>	34,918.05	40,000.00	35,000.00	30,000.00
	<b>6-5200 · LGMB</b>	1,000.00	1,000.00	1,000.00	1,850.00
	<b>6-5300 · Freedom</b>	0.00		0.00	0.00
	<b>6-6000 · Blue and Gold</b>				
	<b>6-6001 · Blue &amp; Gold General</b>	4,425.37	2,900.00	2,000.00	0.00
	<b>6-6002 · Bus trips</b>	0.00	0.00	0.00	0.00
	<b>6-6030 · Homecoming</b>	0.00	0.00	0.00	0.00
	<b>6-6040 · Godiva Week</b>	1,318.44	1,100.00	1,500.00	0.00
	<b>6-6090 · B &amp; G Fundraising</b>	0.00	0.00	0.00	0.00
	<b>6-6000 · Blue and Gold - Other</b>	(800.00)	0.00	2,000.00	0.00
	<b>Total 6-6000 · Blue and Gold</b>	4,943.81	5,000.00	5,500.00	10,150.00
	<b>6-6100 · Cannon Guard</b>	2,100.24	4,000.00	3,500.00	4,700.00
	<b>6-7001 · Fourth Year General</b>	0.00	100.00	0.00	0.00
	<b>6-7020 · GradBall - Parent</b>				
	<b>6-7021 · GBall Rev</b>				
	<b>6-7022 · GradBall Progamme ad sales</b>	(1,932.53)	(250.00)	(2,000.00)	0.00
	<b>6-7023 · Sponsorship</b>	0.00	0.00	0.00	0.00
	<b>6-7024 · GradBall ticket sales</b>	(30,350.00)	(43,000.00)	(32,600.00)	0.00
	<b>6-7021 · GBall Rev - Other</b>	0.00	0.00		
	<b>Total 6-7021 · GBall Rev</b>	(32,282.53)	(43,250.00)	(34,600.00)	(42,600.00)
	<b>6-7025 · GBall Expenses</b>	48,080.25	47,250.00	45,000.00	46,758.70
	<b>6-7020 · GradBall - Parent - Other</b>	0.00	0.00	0.00	8,741.30
	<b>Total 6-7020 · GradBall - Parent</b>	15,797.72	4,000.00	10,400.00	12,900.00
	<b>6-7030 · Iron Ring/Kipling Ritual</b>	13,410.00	14,000.00	13,500.00	13,500.00
	<b>6-7100 · Kipling Ritual/Iron Ring</b>	0.00		0.00	0.00
	<b>6-8001 · Committees General</b>	0.00		0.00	0.00
	<b>6-8005 · SOS Mentorship</b>	0.00		0.00	0.00

	6-8010 · HiSkule Liaison	2,026.13	3,000.00	3,000.00	2,600.00
	6-8014 · Skule Kup	272.07	750.00	750.00	750.00
	6-8015 · Student Issues	0.00	0.00	0.00	0.00
	6-8020 · Community Service				
	6-8021 · Fundraising Revenue	(5,005.73)	0.00		
	6-8022 · Fundraising Expense	4,811.87	700.00	600.00	600.00
	6-8020 · Community Service - Other	0.00	0.00		
	<b>Total 6-8020 · Community Service</b>	<b>(193.86)</b>	<b>700.00</b>	<b>600.00</b>	<b>600.00</b>
	6-8031 · 1st Year Council	317.41	619.25	300.00	300.00
	6-8032 · 2nd Year Committee	15.50	0.00	0.00	0.00
	6-8033 · 3rd Year Committee	0.00	0.00	0.00	0.00
	6-8035 · Track One	666.25	1,200.00	1,200.00	1,200.00
	6-8100 · SkuleNite - Parent - Other	0.00		0.00	0.00
	<b>Total 6-8100 · SkuleNite - Parent</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>
	6-8250 · SUDS - Parent				
	6-8251 · Suds Revenue	(43,713.96)	(40,000.00)	(45,000.00)	(45,000.00)
	6-8252 · Suds expenses	43,398.24	40,000.00	45,000.00	45,000.00
	6-8250 · SUDS - Parent - Other	0.00	0.00		
	<b>Total 6-8250 · SUDS - Parent</b>	<b>(315.72)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	6-8260 Alumni Outreach			100.00	650.00
	6-9010 · EngSoc Budget Special Projects				
	6-9011 · Spec Proj - Capital Projects				
	6-9010 · EngSoc Budget Special Projects - Other	29,743.33	30,000.00	34,000.00	30,000.00
	<b>Total 6-9010 · EngSoc Budget Special Projects</b>	<b>29,743.33</b>	<b>30,000.00</b>	<b>34,000.00</b>	<b>30,000.00</b>
	7-0001 · SEF donations	0.00	0.00	0.00	0.00
	7-0002 · HST adjustments	0.00	0.00	0.00	0.00
	<b>Total Expense</b>	<b>292,517.28</b>	<b>295,539.06</b>	<b>321,057.89</b>	<b>323,002.43</b>
	<b>Net Income</b>	<b>32,141.00</b>	<b>8,031.85</b>	<b>(6,557.89)</b>	<b>(8,502.43)</b>