

BYLAW 7
THE DISCIPLINE CLUBS AND CLASS
REPRESENTATIVES BYLAW
UNIVERSITY OF TORONTO ENGINEERING SOCIETY

ADOPTED: March 29, 2016
LAST REVISED: August 22, 2017

CHAPTER 0 - GENERAL

0.0. General

- 0.0.1. All Discipline Clubs shall be privy to the benefits of Clubs affiliated with the Engineering Society.
- 0.0.2. There shall only be one (1) Discipline Club per program of study as defined by the Faculty.
- 0.0.3. The Discipline Club shall be represented by the Club Chair specified in Bylaw 2.
- 0.0.4. Each Discipline Club shall be required to have an Academic Director or equivalent representative, whom the Vice-President Academic shall consult with, in regard to academic advocacy.
 - a. Further details regarding this position and its structure can be found in the Constitution of the respective Discipline Club.

CHAPTER 1 - FINANCES

1.0. Finances

- 1.0.1. Financial support for Discipline Clubs from the Engineering Society shall be allocated according to the following formula: \$1000 per club, plus \$4.50 per student. If the Engineering Society increases membership fees to adjust for cost of living, as per Bylaw 1 Section 1.2.4, then the funding for Discipline Clubs shall be adjusted by the same percentage.
- 1.0.2. Financial support shall be delivered in the form of three cheques.
- 1.0.3. All discipline club funding shall be withheld until its release is approved by the Board. The Board may decline to release funding for the following reasons:
 - a. The club has graduate pranks from previous years which are in a state of disrepair.
 - b. The club does not have a constitution that has been ratified by the Board or is not in compliance with its Board-approved constitution.
 - c. The club does not have an operating budget that has been approved by the Finance Committee.
 - d. The club's chair(s) or co-chairs are not in their graduating year.
 - e. The club has not run elections in compliance with the Society's bylaws.
 - i. Each Discipline Club Constitution shall clearly state that the Discipline Club Chair must be elected through the Engineering Society, barring extraneous circumstances, as defined in Bylaw 3.
- 1.0.4. A two-thirds majority of members of the Board of Directors, not of the discipline in question, at a meeting of the Board of Directors shall be required to release a club's funding.
- 1.0.5. A Discipline Club is required, upon the request of the Board of Directors, to release a current budget and up-to-date record of financial transactions within thirty (30) days of such a request.



CHAPTER 2 - TRACK ONE COMMITTEE

2.0. Governing Regulations

- 2.0.1. The Track One Committee is not a Discipline Club, but remains privy to the benefits of Clubs affiliated with the Engineering Society.
- 2.0.2. The TrackOne Committee shall be chaired by the TrackOne Class Representative.
- 2.0.3. The organizational structure of the TrackOne Committee is up to the discretion of the TrackOne Class Representative.
- 2.0.4. Financial support for the TrackOne committee shall be allocated annually in the amount of 250+4.50 per student. If the Engineering Society increases membership fees to adjust for cost of living, as per Bylaw 1 Section 1.2.4, then the funding for the TrackOne Committee shall be adjusted by the same percentage.
- 2.0.5. Financial support shall be held by the Engineering Society and spent at the discretion of the Vice-President Finance.

CHAPTER 3 - CLASS REPRESENTATIVES

3.0. Class Representatives

- 3.0.1. There shall be at most two (2) Class Representatives per discipline per year. Class Representatives for a PEY constituency shall be optional at the discretion of the appropriate Discipline Club.
 - a. Each Class Representative shall have one (1) vote on Faculty Council and shall attend all Faculty Council Meetings.
 - i. In the event that there are multiple Class Representatives for a particular discipline or year, only one shall hold a vote on Faculty Council as determined by the representatives themselves. This decision shall be communicated to the VP Academic within a week of the end of the election.
 - ii. If the Class Representatives do not communicate a Faculty Council appointee to the Vice-President Academic within one (1) week of the end of the election, then the Vice-President Academic shall appoint a Class Representative to Faculty Council by their own prerogative.
 - b. If the Class Representative is unable to attend a Faculty Council meeting, they shall send regrets to the Vice-President Academic at least twenty-four (24) hours prior to the start of the meeting.
 - c. At the discretion of their Discipline Club Chair and the Vice-President Academic, a Class Representative shall be moved to be recalled at a subsequent meeting of the Board upon:
 - i. Absence from one (1) Faculty Council meeting without sending regrets to the Vice-President Academic, as defined in Section 4.0.1.b., nor a proxy as per the guidelines outlined by Faculty Council; or
 - ii. Cessation of their membership of the constituency or constituencies which elected them.



- 3.0.2. Each Class Representative shall regularly solicit feedback from their constituency regarding academic matters and present said feedback to the appropriate parties, which include, but are not limited to:
 - a. Professors;
 - b. Teaching Assistants; and/or
 - c. Relevant faculty members.
- 3.0.3. Each Class Representative shall organize events and activities as required by their Discipline Club.

APPENDIX

The following changes were made from the previous version (Revised on August 22, 2017):

- 1. Added Chapter 4 as per March 2016 PSC recommendation and BoD decision
- 2. Revised Bylaw 7 and removed Chapter 2 as per July 2017 Special BoD Meeting decision